

BOARD OF EDUCATION MEETING

May 21, 2025

Chemeketa Community College
Yamhill Valley Campus
288 NE Norton Lane
McMinnville, Oregon

- I. Workshop 4:30–5 pm Web Conferencing/Livestream/Rooms 101–103**
- A. Updates for Yamhill Valley Campus 1
David Hallett, Vice President—Academic and Student Services
- II. Executive Session 5–5:30 pm Closed Meeting**
Executive Session is called in accordance of ORS 192.660 (2) (i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing.
- III. Regular Session 6 pm Web Conferencing/Livestream/Rooms 101–103**
- A. Call to Order**
- B. Pledge of Allegiance**
- C. Chemeketa Land Acknowledgment 2**
- D. Roll Call**
- E. Comments from the Public**
- F. Public Hearing on Proposed Budget**
- G. Signature of Chemeketa Faculty Association Collective Bargaining Agreement 3**
- H. Approval of Minutes—Budget Committee and College Board of Education Meetings 4–21**
of April 16, 2025, and Special Board Meetings of April 17, 2025, and April 24, 2025
Jessica Howard, President/Chief Executive Officer
- I. Reports**
1. Reports from the Associations
- a. Lillian Anderson Associated Students of Chemeketa (ASC) 3
- b. Steve Wolfe Chemeketa Faculty Association 24
- c. Aaron King Chemeketa Classified Employees Association 25–28
- d. Angela Archer Chemeketa Exempt Employees Association 29
2. Reports from the College Board of Education
- J. Information**
1. Annual Graduation Exercises 30
David Hallett, Vice President—Academic and Student Services
2. Regional High School Mathematics Contest 2025 31
David Hallett, Vice President—Academic and Student Affairs
3. Oregon Community College Association (OCCA) Board Update 32–34
Jessica Howard, President/Chief Executive Officer
4. English Associate of Arts Transfer (AAT) Degree 35–36
David Hallett, Vice President—Academic and Student Services

- | | | |
|----|--|-------|
| 5. | Human Development and Family Studies Associate of Arts Transfer (AAT) Degree and Associate of Science Transfer (AST) Degree
David Hallett, Vice President—Academic and Student Services | 37–38 |
| 6. | Biology Associate of Science Transfer (AST) Degree
David Hallett, Vice President—Academic and Student Services | 39–40 |
| 7. | Sociology Associate of Arts Transfer (AAT) Degree and Associate of Science Transfer (AST) Degree
David Hallett, Vice President—Academic and Student Services | 41–42 |
| 8. | College Policy—Student Services Series 5000, #5230, Hazing Policy
David Hallett, Vice President—Academic and Student Services | 43–45 |

K. Standard Reports

- | | | |
|----|---|-------|
| 1. | Personnel Report
Alice Sprague, Vice President—Governance and Administration | 46 |
| 2. | Budget Status Report
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer | 47–50 |
| 3. | Purchasing Report
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer | 51 |
| 4. | Capital Projects
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer | 52–53 |
| 5. | Recognition Report
Jessica Howard, President/Chief Executive Officer | 54–55 |

L. Separate Action

- | | | |
|----|--|----------------|
| 1. | Approval of Budget Committee Member Selection Process for Vacancies in Zones 3, 4, 5, and 6 for 2025–2029
Alice Sprague, Vice President—Governance and Administration | [24-25-139] 56 |
|----|--|----------------|

M. Action

Consent Calendar Process (Items will be approved by the consent calendar process unless withdrawn at the request of a member of the board. Item or items requested to be removed by a member of the board will be removed from the consent calendar by the chairperson for discussion. A separate motion will then be required to take action on the item in question.)

- | | | |
|----|--|-------------------|
| 1. | Approval of Presidential Evaluation Process
Ken Hector, Chair—Board of Education | [24-25-140] 57–62 |
| 2. | Approval of Proposed Schedule of Board of Education Meetings for 2025–2026
Jessica Howard, President/Chief Executive Officer | [24-25-141] 63 |
| 3. | Approval of Emergency Medical Services Certificate of Completion
David Hallett, Vice President—Academic and Student Affairs | [24-25-142] 64–65 |
| 4. | Approval of Basic Fire Prevention – Community Risk Reduction Certificate of Completion
David Hallett, Vice President—Academic and Student Affairs | [24-25-143] 66–67 |

5. Approval of Intermediate Fire Prevention – Community Risk Reduction Certificate of Completion David Hallett, Vice President—Academic and Student Affairs	[24-25-144]	68–69
6. Approval of Fire Prevention – Community Risk Reduction Associate of Applied Science Degree (AAS) David Hallett, Vice President—Academic and Student Affairs	[24-25-145]	70–72
7. Approval of Apprenticeship – Construction Trade, General Apprenticeship: Limited Energy Technician Associate of Applied Science Degree (AAS) David Hallett, Vice President—Academic and Student Affairs	[24-25-146]	73–74
8. Approval of Apprenticeship – Construction Trade, General Apprenticeship: Ironworker Specialization Associate of Applied Science Degree (AAS) David Hallett, Vice President—Academic and Student Affairs	[24-25-147]	75–76

N. Appendices

1. Vision – Mission – Values	77
2. Campus Map	78–79
3. District Map	80

O. Future Agenda Items

P. Board Operations

Q. Adjournment

Chemeketa Community College prohibits unlawful discrimination based on the following:

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|--|-----------------------------------|---------------------------------|
| • Race | • Color | • Religion |
| • National Origin | • Sex | • Marital Status |
| • Disability | • Protected Veteran Status | • Age |
| • Gender | • Gender Identity/ Expression | • Sexual Orientation |
| • Pregnancy | • Whistleblowing | • Genetic Information |
| • Domestic Abuse Victim | • Expunged Juvenile Record | • Injured Workers |
| • Protected Hairstyle (CROWN Act) | • Political Affiliation or Belief | • Tobacco Use During Work Hours |
| • Victims of Domestic Violence (Sexual Assault, Stalking, and/or Harassment) | | |

Or any other status protected by federal, state, or local law in any area, activity, or operation of the College. The College also prohibits retaliation against an individual for engaging in activity protected under this policy and interfering with the individual's rights or privileges granted under federal, state, or local laws.

Under College policies, equal opportunity for employment, admission, and participation in the College's programs, services, and activities will be extended to all persons, and the College will promote equal opportunity and treatment through the application of its policies and other College efforts designed for that purpose.

For concerns, inquiries, or complaints regarding student disability accessibility and accommodations contact:
Section 504/ADA Coordinator Students
Karen Alexander, Director, Student Accessibility and Testing Services
503.399.5276

Persons having questions or concerns about Title IX, which includes gender-based discrimination, sexual harassment, sexual violence, gender-based violence, and stalking, contact the Title IX coordinator, Jon Mathis at 503-584-7323, 4000 Lancaster Dr. NE, Salem, OR 97305, or <http://go.chemeketa.edu/titleix>.

All persons having questions or concerns related to Equal Employment Opportunity or Affirmative Action should contact the Affirmative Action Officer at 503.315.4586, 4000 Lancaster Dr. NE, Salem, OR 97305.

Individuals may also contact the U.S. Department of Education, Office for Civil Rights (OCR), 810 3rd Avenue #750, Seattle, WA 98104, 206.607.1600.

To request this publication in an alternative format, please call 503.399.5192. For language access please call 503.315.4586 or email alice.sprague@chemeketa.edu.

UPDATES FOR YAMHILL VALLEY CAMPUS

Prepared by

Russell Jones, Dean—General Education and Student Affairs—Yamhill Valley Campus
Paul Davis, Dean—Career and Technical Education and Operations—Yamhill Valley Campus
Christopher Kato, Executive Dean—General Education and Transfer Studies
David Hallett, Vice President—Academic and Student Affairs

In this workshop, the Board of Directors will hear the experiences of students who are currently in or have completed the Yamhill Valley Campus (YVC) Spanish GED, ESOL, Corrections, AAOT, Medical Assisting-High School Program, and McMinnville Hospitality Internship Program. These students will specifically share the impact Chemeketa Community College's Yamhill Valley Campus has had on their curricular and co-curricular experiences, how the college has prepared them to achieve their goals, and what their plans are for the future.

Those in attendance will hear from a mother of six who has completed the Spanish GED and ESOL program, continued into the Corrections program, and now works as a part-time employee serving the students of YVC. Attendees will also hear from a student who has been actively engaged in building community on campus through their leadership with Safe Haven, all while completing their Associate of Arts Oregon Transfer (AAOT) at YVC and preparing to transfer to a four-year university.

Additionally, attendees will hear from a student who completed the 40-hour intensive McMinnville Hospitality Internship Program. She will discuss the skills gained through the program, how it boosted her confidence, and how it led to multiple employers competing to hire her. Finally, attendees will hear from a high school student who participated in the Medical Assisting-High School Program, sharing how the experience has shaped their journey and opened new doors in the healthcare field.

Land Acknowledgement
May 21, 2025

CHEMEKETA COMMUNITY COLLEGE LAND ACKNOWLEDGEMENT

Prepared by

Ken Hector, Chair—Board of Education

We are gathered today on the land of the Kalapuya (pronounced “**cal-uh-poo-yuh**”), who today are represented by the Confederated Tribes of the Grand Ronde and the Confederated Tribes of the Siletz Indians, whose relationship with this land continues to this day.

We offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to study, learn, work, and be in community on this land. We acknowledge that our college’s history, like many others, is fundamentally tied to the first colonial developments in the Willamette Valley.

Finally, we respectfully acknowledge and honor past, present, and future Indigenous students of Chemeketa Community College.

2024 – 2027

Collective Bargaining Agreement

Between

Chemeketa Community College

And

Chemeketa Faculty Association

This Agreement between the Chemeketa Community College District Board of Education and its representatives, hereinafter referred to as the “College” and the Chemeketa Community College Faculty Association of the Oregon Education Association as certified by the Employment Relations Board, and hereinafter referred to as the “Association”, approved on the 24th day of April, 2025, at Salem, Oregon, by the undersigned officers of authority on behalf of the College and the Association.

For the Association

For the College

President
Chemeketa Faculty Association

Board of Education
Chemeketa Community College

Chairperson—Negotiations Team
Chemeketa Faculty Association

President/Chief Executive Officer
Chemeketa Community College

Chairperson—Negotiations Team
Chemeketa Community College

Minutes
May 21, 2025

APPROVAL OF BOARD MINUTES

Prepared by

Julie Deuchars, Executive Coordinator/Board Secretary
Jessica Howard, President/Chief Executive Officer

Minutes of the budget committee meeting of April 16, board meeting of April 16, and special board meetings of April 17 and April 24, are submitted for review by the board.

It is recommended that the College Board of Education officially approve the minutes of the above-referenced meetings as submitted.

Minutes
May 21, 2025

CHEMEKETA COMMUNITY COLLEGE

**BUDGET COMMITTEE
MEETING MINUTES**

April 16, 2025

A. CALL TO ORDER AND ROLL CALL

Jenne Marquez, Budget Committee Chair, called the meeting to order at 4:01 pm in the Board Room, Building 2, Room 170, at the Salem Campus. Jenne led the Pledge of Allegiance and read the land acknowledgement.

Members in Attendance: Chris Brantley; Betsy Earls; Scott Engel; Jackie Franke; Ken Hector; Neva Hutchinson; Jenne Marquez, Chair; Eric Palo; Ron Pittman; Matthew Reynolds; Mike Stewart; Iton Udosenata, Vice Chair; and Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Vice President, Governance and Administration; Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance; and Brian Knowles, Director of Budget and Finance.

B. APPROVAL OF MINUTES OF APRIL 2, 2025

Jackie Franke moved, and Iton Udosenata seconded a motion to approve the Budget Committee minutes of April 2, 2025.

Chris Brantley: yes; Betsy Earls: yes; Scott Engel: yes; Jackie Franke: yes; Ken Hector, Chair: yes; Neva Hutchinson: yes; Jenne Marquez: yes; Eric Palo: yes; Ron Pittman: yes; Matthew Reynolds: yes; Mike Stewart: yes; Iton Udosenata: yes; Diane Watson: abstain.

The motion CARRIED.

C. QUESTIONS FROM PRIOR MEETING

Jenne asked Aaron Hunter if questions had been submitted from the prior meeting. Aaron responded to Chris Brantley's question regarding the consumer price index (CPI) and tuition. Aaron shared several slides and noted that a comparison was made between CPI and tuition rate increases. While there has been some differentiation between the two indexes, over the last 5 to 6 years, that difference has been fairly constant.

D. PRESENTATION OF 2025–2026 OTHER FUNDS

Aaron thanked the Budget Committee for attending and stated that the information in the presentation begins on page 115 in the spiral-bound Proposed Budget book for FY 2025–2026 and on the PowerPoint (PP) slides. Aaron noted that materials from the second meeting will be posted online tomorrow.

Aaron referred to PP slide 6, Total Budget All Funds totaling \$314,939,475. The chart shows a percentage breakdown of all the Other Funds as well as the General Fund.

The Other Funds covered were: Major Maintenance, Vehicle Replacement, Grants and Contracts, Leased Properties, Self-Supporting Services, Universal Fee, Debt Service, Chemeketa Cooperative Regional Library Service (CCRLS), CCRLS Reserve, Insurance,

Minutes
May 21, 2025

Meeting Minutes
Budget Committee
April 16, 2025
Page 2

Auxiliary Enterprise, Intra-College Services, External Organization Billing, Student Government and Clubs, and Financial Aid. The following highlights or questions were noted:

Major Maintenance Fund (pp. 116–117) (PP - Slide 8)

Budget: \$21,675,000

Primary purpose is for the construction, renovation, and maintenance of buildings

Includes state resources of \$8 million for potential Article XI-G bond sale for Building 7 remodel in Spring 2025

Increase materials and supplies by \$1,000,000 and decrease capital outlay by \$4.79 million

Reduce transfers out by \$160,000

Increase contingency to \$750,000 to create an emergency reserve

Aaron noted that the college is going out for a renewal capital project bond again in May due to the one in November not passing, and, if the college is successful, there will be \$140 million spaced out over a number of years and eventually budgeted into the major maintenance fund. Aaron addressed the question from Jenne regarding what happens if the bond does not pass, and stated it would not change the 2025–2026 budget; however, going forward in the next fiscal year, there would be some difficult decisions regarding resource allocations. Jessica said, regarding the bond, that there is a lot of momentum; numerous people are helping to carry the message forward; and there have been a tremendous number of impactful endorsements from industry, organizations, and workforce partners.

Jenne Marquez asked if the college receives a construction excise tax. Aaron said the college does not. Jenne asked if the college has a savings account for major maintenance. Aaron said the college has reserves, but what prevents a healthy reserve are the ongoing pressing capital needs, and there have not been the resources to set aside for a healthy maintenance balance.

Vehicle Replacement Fund (pp. 118–119) (PP - Slide 9)

Budget: \$300,000

Provides resources to manage the college's motorized fleet

Increase capital outlay by \$125,000

Aaron recognized Rick Puente, Director, Public Safety, for using his numerous contacts in law enforcement to purchase vehicles from various police agencies that they no longer needed to help replace nine vehicles in Public Safety for less than \$100,000.

Grants and Contracts Funds (pp. 120–121) (PP - Slide 11)

- Budget: \$18,550,000
- Accounts for proceeds of revenue used specifically for grants and contracts
- Current major grants include: Carl Perkins Vocational Education, TRIO (Student), College Assistance Migrant Program (CAMP), High School Equivalency Program (HEP), and Chemeketa Accelerated Pathways to Success (CAPS – HSI) grants
- Move 2.35 FTE to the general fund
- Reduce materials and services by \$8.29 million
- Reduce transfers out by \$1,000,000
- The FY 2025–2026 proposed budget includes the following FTE (subject to funding) Exempt, 8.50, Classified, 58.88, Faculty 1.70, for a total of 69.08 FTE

Meeting Minutes
Budget Committee
April 16, 2025
Page 3

Leased Properties Fund (pp. 122–123) (PP - Slides 12)

Budget: \$9,500,000

Includes activities that help support construction, acquisition, or maintenance of college property related to the college's long-term commercial lease operations

Reduce materials and services by \$1.45 million

Increase capital outlay by \$2.14 million

Increase transfers out by \$50,000

The FY 2025–2026 proposed budget includes the following number of FTE: Exempt 1.41, Classified .10, for a total of 1.51 FTE

Jackie noted that the beginning fund balance is \$4 million, but if she understood correctly, there is no ending fund balance because all of the money will be spent. Aaron said the fund starts with \$4 million, but in order for the funds to balance out, there cannot be an ending fund balance. Everything has to be budgeted within the expenses; however, the money will not be spent all the way down to zero, and the ending fund balance will likely be similar to the \$4 million.

Self-Supporting Funds (pp. 124–125) (PP - Slide 13)

- Budget: \$27,875,000
- This fund accounts for activities that supplement General Fund programs and are self-supporting in nature. Programs include: Center for Business & Industry (CCBI), High School Partnerships, Corrections Education, and the Chemeketa Press
- Increase materials and services by \$1.61 million
- Increase capital outlay by \$1 million
- Reduce transfers out by \$30,000
- The FY 2025–2026 proposed budget includes the following number of FTE: Exempt 5.05, Classified 44.90, and Faculty 11.49, for a total of 61.44 FTE

Aaron said the self-support funds will be reviewed this summer to determine which funds are doing well versus those that are struggling, and come up with a plan as to what it looks like going forward. That information will be shared with the Budget Committee next year.

Jackie Franke noted that the next several funds have beginning fund balances, but not ending fund balances, and wanted to ensure an adequate ending fund balance remained at the end of the year. Aaron said there is close oversight and financial monitoring on an ongoing basis by his office. Jackie asked how the college assesses and changes what the beginning fund balance is, and could some of the funding be spent elsewhere? Aaron said this is going to be reviewed, and policies will be developed, similar to what is used to determine the general fund ending balance. These policies will be brought to the board for approval in the future. Iton Udosenata asked what the policy is regarding the ending fund balance percentage. Aaron said the only policy is for the general fund, and it is a range that is usually 10-15% of the general fund resources.

Universal Fee Fund (pp. 126–127) (PP - Slide 14)

Budget: \$15,500,000

This fund is supported by the college's revenues from the student-paid Universal Fee and provides funding for programs, services, and equipment across multiple areas. The Universal Fee is \$38 for FY 2025–2026

Minutes
May 21, 2025

Meeting Minutes
Budget Committee
April 16, 2025
Page 4

Increase materials and services by \$163,000
Increase Capital Outlay by \$855,000
The FY 2025–2026 proposed budget includes the following number of FTE: Classified 6.5,
and Faculty .50, for a total 7 FTE

Debt Service Fund (pp. 128–129) (PP - Slide 17)

- Budget: \$37,050,000
- This fund accounts for the repayment of obligations for general obligation bonds, certificates of participation, and the PERS bonds and includes a PERS reserve to help smooth rate increases
- Includes \$17.05 million in contingency, which equals one year of debt service reserve
- A table showing the type of debt, remaining amounts, maturity date, and number of series for each obligation was shared

Aaron noted that the general obligation bond will be retiring in June 2026, and that is why the college is going for a bond in May to renew. Neva Hutchinson asked if the college can carry a balance on PERS, and if there is enough money to cover payments if all employees retired. Aaron said it is based on actuarial tables that PERS calculates, and the impact of everyone retiring would not necessarily be felt immediately by the college. Jenne asked if it was for planning purposes to have the PERS bond lessen the impact on the general fund. Aaron said in order for the college to reduce the amount they were paying to PERS at that time, it offsets the cost, and hopefully, by doing that, it will lessen the rate of increase in the future.

Chemeketa Cooperative Regional Library Service (CCRLS) (pp. 130–131) (PP - Slide 19)

- Budget: \$5,241,997
- These funds are used to enhance public library service for all of the college's district residents
- Increase materials and services by \$81,068
- Decrease capital outlay by \$49,000
- Increase transfers out by \$50,000
- Reduce contingency by \$44,470
- The FY 2025–2026 proposed budget for CCRLS includes the following number of FTE: Classified 7 and Exempt 2, for a total of 9 FTE

CCRLS Reserve Funds (pp. 132–133) (PP - Slide 21)

Budget: \$622,513
Provides resources for replacement of vehicle, capital, and technology needs for the CCRLS program.

Insurance Fund (pp. 134–135) (PP - Slide 22)

Budget: \$5,200,000
These funds are used to partially self-insure the college for uninsured property loss, claim settlements, and unemployment-related expenses
Decrease materials and services by \$1 million
Increase capital outlay by \$700,000
Decrease transfers out by \$350,000

Minutes
May 21, 2025

Meeting Minutes
Budget Committee
April 16, 2025
Page 5

Auxiliary Enterprise Fund (Bookstore) (pp. 136–137) (PP - Slide 24)

- Budget: \$5,850,000
- This fund accounts for the activities of the Bookstore
- Increase materials and services by \$280,442
- The FY 2025-2026 proposed budget includes the following number of FTE: Exempt 1.25 and Classified 5.58, for a total of 6.83 FTE

Ken asked how much digital course materials have saved. Amanda Faltyn, Director of Auxiliary Services, said \$400,000 this year, and cumulatively over time savings have amounted to 5 to 6 million dollars. As Auxiliary revenues decrease, funding for Auxiliary may need to be addressed in a few years.

Intra-College Services Fund (pp. 138–139) (PP - Slide 25)

- Budget: \$7,920,000
- This fund accounts for revenue and expenses related to activities in which departments are charged back for services provided (i.e., telephone, copy machines, printing)
- Move 5.75 Classified FTE to the general fund
- Add 1 FTE classified maintenance/trades (HVAC) position
- Decrease materials and services by \$1.72 million
- Increase transfers out to \$700,000
- The FY 2025-2026 proposed budget includes the following number of FTE: Classified 11.29

External Organization Billing Fund (pp. 140–141) (PP - Slide 27)

- Budget: \$260,000
- This fund contains accounts for direct billing service for external organizations that lease space from the college, and professional organizations to which employees belong
- Decrease PT hourly personnel services by \$58,000
- Decrease materials and services by \$117,000

Student Government and Clubs Fund (pp. 142–143) (PP - Slide 28)

- Budget: \$535,000
- This fund accounts for student government and clubs
- Decrease student hourly personnel services by \$25,500
- Increase materials and services by \$119,500
- Reduce capital outlay by \$25,000

Financial Aid Fund (pp. 144–145) (PP - Slide 29)

- Budget: \$51,025,136
- This fund accounts for the receipt and disbursement of funds for student grants, scholarships and loans, and includes the Federal Pell Grant, Supplemental Educational Opportunity Grant, Federal College Work Study, the Oregon Opportunity Grant, the Oregon Promise Grant, private scholarships, and college-paid tuition scholarships like the Chemeketa Scholars program
- Decreased local scholarships and loan funds by \$1.17 million
- Decreased federal loans by \$75,000

Minutes
May 21, 2025

Meeting Minutes
Budget Committee
April 16, 2025
Page 6

- Increased tuition grants and scholarships to reflect the \$4 tuition increase approved for FY 2025–2026
- The FY 2025–2026 proposed budget includes the following number of FTE: Classified 0.60

PP slide 31 is a Summary of All Funds FTE broken down by fund and employee category: 195.5 Faculty, 364.15 Classified, and 109 Exempt, for a total of 668.65 FTE salaried positions

E. PUBLIC TESTIMONY REGARDING PROPOSED BUDGET

There were no public comments.

F. PRESENTATION OF BUDGET RECOMMENDATION—ACTION REQUIRED

Aaron articulated the process for the budget recommendation, noted that the Motion for Approval is in the Budget Committee Reference Handbook, and that this is the budget recommendation for FY 2025-2026. The following budget recommendation for the FY 2025–2026 proposed budget was submitted for approval, including the following totals by fund:

General Fund	\$119,204,965
Major Maintenance Fund	21,675,000
Vehicle Replacement Fund	300,000
Grants and Contracts Fund	18,550,000
Leased Properties Fund	9,500,000
Self-Supporting Services Fund	27,875,000
Universal Fee Fund	15,500,000
Debt Service Fund	37,050,000
Chemeketa Cooperative Regional Library Service Fund	5,241,997
Chemeketa Cooperative Regional Library Reserve Funds	622,513
Insurance Fund	5,200,000
Auxiliary Enterprise Fund	5,850,000
Intra-College Services Fund	7,920,000
External Organization Billing Fund	260,000
Student Government and Clubs Fund	535,000
Financial Aid Fund	<u>51,025,136</u>
Total All Funds	\$326,309,611

And that the Budget Committee establishes and approves the following property tax rates and amounts to be imposed:

Chemeketa Community College	\$0.6259/\$1,000
CCRLS	\$0.0818/\$1,000
General Obligation Bonds	\$7,900,000

Jenne Marquez thanked Aaron, President Howard, and staff for all of the work that was done. Jenne said it is apparent that the college is keeping students in the forefront with regard to the decisions and recommendations in the budget.

Minutes
May 21, 2025

Meeting Minutes
Budget Committee
April 16, 2025
Page 7

G. DISCUSSION OF RECOMMENDED BUDGET

No discussion.

H. ACTION ON RECOMMENDED BUDGET

Iton Udosenata moved, and Jackie Franke seconded a motion that the FY 2025–2026 proposed budget of \$326,309,611 be approved.

Chris Brantley: yes; Betsy Earls: yes; Scott Engel: yes; Jackie Franke: yes; Ken Hector, Chair: yes; Neva Hutchinson: yes; Jenne Marquez: yes; Eric Palo: yes; Ron Pittman: yes; Matthew Reynolds: yes; Mike Stewart: yes; Iton Udosenata: yes; Diane Watson: yes.

The motion CARRIED.

Jenne and Aaron thanked the Budget Committee members for their service. Aaron noted the public hearing on the budget is scheduled for May 21st at 6:00 pm for those who want to provide public comments.

I. ADJOURNMENT

The meeting adjourned at 5:02 pm.

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

Board Chair

Date

Minutes
May 21, 2025

CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION
MEETING MINUTES**

April 16, 2025

II. REGULAR SESSION

A. CALL TO ORDER

Ken Hector, Chair, called the board meeting to order at 6:00 pm. The meeting was held in the Boardroom, Building 2, Room 170, at the Salem Campus.

B. PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

C. CHEMEKETA LAND ACKNOWLEDGMENT

Ken Hector read the land acknowledgment.

D. ROLL CALL

Members in Attendance: Betsy Earls; Jackie Franke; Ken Hector, Chair; Neva Hutchinson; Ron Pittman; Iton Udosenata; Diane Watson, Vice Chair.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

Board Representatives in Attendance: Lillian Anderson, Associated Students of Chemeketa (ASC); Steve Wolfe, Chemeketa Faculty Association (CFA); Aaron King, Chemeketa Classified Association (CCA); and Angela Archer, Chemeketa Exempt Association (CEA).

E. COMMENTS FROM THE PUBLIC

<u>Commenter Name</u>	<u>Topic</u>
Odilon Ramirez Javier	Post-tentative-agreement personal thoughts
Trina Butler	MOU and support of CCA contract
Teka Harp	Negotiations

Board Chair Ken Hector provided feedback regarding the wording used during public comment.

F. APPROVAL OF MINUTES

Neva Hutchinson moved, and Jackie Franke seconded a motion to approve the Board of Education minutes from March 19, 2025.

Betsy Earls: yes; Jackie Franke: yes; Ken Hector, Chair: yes; Neva Hutchinson: yes; Ron Pittman: yes; Iton Udosenata: yes; Diane Watson, Vice Chair: yes.

The motion CARRIED.

Minutes
May 21, 2025

Meeting Minutes
Chemeketa Board of Education
April 16, 2025
Page 2

G. REPORTS

Reports from the Associations

Lillian Anderson, Associated Students of Chemeketa (ASC), discussed the events put on by ASC, the great student turnout, and upcoming events. Lillian also noted the work the students were doing to support the bond.

Steve Wolfe, Chemeketa Faculty Association (CFA), said the report stands as written, recognized everyone who was on the bargaining team, and noted that, on March 21st, a tentative agreement was reached. The ratification vote is occurring this week and continues through 5 pm Friday. Steve thanked everyone who spoke at the board meetings, attended other rallies and events, and took time out of their schedules to participate. The faculty stands in full support of the classified staff and hopes a fair agreement is reached so everybody can get back to focusing on the important work being done.

Aaron King, Chemeketa Classified Association (CCA), offered, on behalf of the CCA, heartfelt congratulations to the CFA for reaching a tentative agreement and stated that the associations stand in solidarity during the ratification process. Aaron discussed the survey results sent to classified members regarding bargaining and the top three priorities. Another survey was sent to the classified association asking if the CCA should publicly endorse the bond measure. Based on the clear majority, the CCA officially endorses the bond measure. Aaron noted the addition of two new board members. Ken thanked Aaron and the CCA on behalf of the board for the endorsement of the bond.

Angela Archer, Chemeketa Exempt Association (CEA), said the report stands as written, and noted that the report highlights the amazing work across the Chemeketa campuses performed by staff, faculty, and administration.

Reports from the College Board of Education

Betsy Earls attended the West Salem Neighborhood Association meeting, the Central School District Board meeting, Battle of Books, one Mid-Willamette Valley Council of Government (MWVCOG) legislative meeting, and two Budget Committee meetings.

Jackie attended three East Salem Rotary meetings, bond meetings, a Jan Ree Neighborhood Association meeting, the Keizer Rotary annual fundraising dinner, Chemeketa President's Circle, and two Budget Committee meetings. She also met with Betsy Earls and Ken Hector.

Diane Watson attended the Chemeketa President's Circle and one Budget Committee meeting.

Neva Hutchinson attended two Budget Committee meetings and the President's Circle.

Ron Pittman attended a quarterly lunch meeting with Jessica, two Budget Committee meetings, the McMinnville City Council meeting, and several Lions Club meetings.

Iton Udosenata – no report.

Minutes
May 21, 2025

Meeting Minutes
Chemeketa Board of Education
April 16, 2025
Page 3

Ken Hector attended a meeting with Jessica Howard and Santiam Hospital CEO Maggie Hudson (Santiam Hospital endorsed the bond), four bond committee meetings, three Oregon Community College Association (OCCA) meetings, two Budget Committee meetings, and met with two Chemeketa supporters who donated to the bond effort.

H. INFORMATION

Presentation of 2023–2024 Federal Single Audit Report

Aaron Hunter introduced Ken Kuhns, auditor, for Kenneth Kuhns and Company, and thanked Ken, the Business Services team, the Financial Aid Services team, and the grants department for their work on the report.

Ken stated that this report is an extension of the regular audit. Referring to pages 4–6, Schedules of Expenditures of Federal Awards, the college received approximately \$33 million in federal assistance. This included \$25 million for student financial aid assistance. This year the major federal programs identified and audited were the TRIO cluster and the Career and Technical Education programs. Ken referred to the opinion statement on pages 1–3. He stated that this was a good audit; Chemeketa complied with all of the various federal rules, regulations, and requirements, and there were no exceptions to report. Ken Hector thanked Ken for his work.

Oregon Community College Association (OCCA) Update

Ken reported on happenings with the legislature. He acknowledged the two Chemeketa students who made the OCCA All Oregon Academic Team (AOAT) and will be attending the luncheon on April 18th.

Proposed Schedule of Board of Education Meetings for 2025–2026

Jessica Howard stated that this is the proposed meeting schedule for 2025–2026. The schedule will be brought forward to the board for approval in May.

Presidential Evaluation Process

Ken discussed the evaluation process, noting that this is in accordance with board policy and Oregon Revised Statutes (ORS). The formal evaluation will begin next month, with the President presenting to the board based on performance in numerous areas.

Emergency Medical Services Certificate of Completion

Jordan Bermingham, Dean, Emergency Services and Diesel Technology, said this is a one-year certificate offering to students interested in entering the field of Emergency Medical Services (EMS). This certificate qualifies students to complete and obtain their Emergency Medical Technician (EMT) license and enter employment or continue on in the EMS associate of applied science degree path (which will be brought forward to the board next month) and qualify for paramedic licensure. Board members asked questions about the program and salary.

Basic Fire Prevention–Community Risk Reduction Certificate of Completion

This is a new one-year basic certificate program that offers career training and education in fire suppression and prevention to prepare fire students with entry-level skills and certification to meet the minimum qualifications to enter the industry.

Minutes
May 21, 2025

Meeting Minutes
Chemeketa Board of Education
April 16, 2025
Page 4

Intermediate Fire Prevention–Community Risk Reduction Certificate of Completion

This is a new one-year intermediate certificate program designed to provide ongoing training and education for those who may be an entry level employee, or to provide training and certifications that may exceed entry-level requirements and/or provide preference to students entering the job market.

Fire Prevention–Community Risk Reduction, Associate of Applied Science (AAS)

This associate of applied science degree is achieved by completing the Basic Fire Prevention–Community Risk Reduction Certificate of Completion, Intermediate Fire Prevention–Community Risk Reduction Certificate of Completion, and 12 additional credit hours of general education coursework.

Board members asked clarifying questions about the three new fire credentials.

Apprenticeship–Construction Trade, General Apprenticeship: Limited Energy Technician Associate of Applied Science (AAS)

Francisco Saldivar, Executive Dean, Career and Technical Education, said apprenticeships are run by the Joint Apprenticeship Training Committee (JATC) with rules regulated by the Bureau of Labor and Industries. This new AAS degree responds to the growing immediate demand for skilled technicians across various industries, including construction and renewable energy sectors. Individuals holding this degree can pursue Chemeketa’s Bachelor of Applied Science (BAS) in Leadership and Management.

Apprenticeship–Construction Trade, General Apprenticeship: Ironworker Specialization, Associate of Applied Science (AAS)

This new AAS degree prepares the student to earn journey-level status in Ironworking and an AAS degree. Individuals holding this degree can pursue Chemeketa’s Bachelor of Applied Science (BAS) in Leadership and Management.

Board members asked clarifying questions about the apprenticeship programs.

Chemeketa Athletics Website Launch

David Abderhalden, Director, Chemeketa Athletics, shared the new athletics website with the board and went over the various features. The website is now live for public viewing.

I. STANDARD REPORTS

Personnel Report

Patrick Proctor said the report stands as written. There were five new hires and two are from the general fund.

Budget Status Reports

Aaron Hunter noted in the Statement of Resources and Expenditures that the property taxes are coming in a little bit less than projected from budgeting last year, and the tuition and fees are at a high point for the year, but that does not include spring refunds. On the Budget Status Report, expenses are trending as expected, and personnel services are lower due to ongoing negotiations, but that will increase once those are settled. In the non-personnel services

Minutes
May 21, 2025

Meeting Minutes
Chemeketa Board of Education
April 16, 2025
Page 5

section, the maintenance line is a little over budget with encumbrances, but the overall materials and services budget has a cushion, so this is not a budgetary issue. On the Quarterly Update of Other Funds, some balances are up slightly; however, those depend on when spring revenue is posted.

On the Status of Investments, there were two maturities and two reinvestments. The Local Government Investment Pool (LGIP) rate has decreased a little, and those rates will continue to soften.

Capital Projects Report

Aaron Hunter said the report stands as written.

Institutional Advancement Foundation Quarterly Report

Marie Hulett, Executive Director, Institutional Advancement said the scholarship applications have closed. The college received over 1,400 applications, which is five percent more than last year. The STARS Reception date has changed to May 30th.

Grant Activities January–March 2025

Gaelen McAllister, Director, Institutional Grant Development, noted there were eight million dollars in applications last quarter, and over ten million dollars in grants pending. Gaelen thanked the board for its advocacy. Chemeketa has received several state funded scholarships, and Meyer Memorial Trust gave the college one of their biggest awards to support the new education BAS.

Winter Term Enrollment

Colton Christian, Dean, Academic and Organizational Effectiveness, noted that the student headcount is up five percent, the total full-time equivalency (FTE) is up three percent, and the reimbursable FTE is up four percent for winter term. Spring term FTE is currently up 4.4 percent.

Recognition Report

Jessica Howard acknowledged employees in the written report.

J. ACTION

Diane Watson moved, and Betsy Earls seconded a motion to approve consent calendar items No. 1-4.

1. Acceptance of 2023–2024 Federal Single Audit Report [24-25-135]
2. Approval of 2025–2026 Faculty Sabbatical Leave Requests [24-25-136]
3. Acceptance of Program Donations January 1, 2025–March 31, 2025 [24-25-137]
4. Approval of Grants Awarded January–March 2025 [24-25-138]

Betsy Earls: yes; Jackie Franke: yes; Ken Hector, Chair: yes; Neva Hutchinson: yes; Ron Pittman: yes; Iton Udosenata: yes; Diane Watson, Vice Chair: yes.

The motion CARRIED.

Minutes
May 21, 2025

Meeting Minutes
Chemeketa Board of Education
April 16, 2025
Page 6

K. APPENDICES

College mission, vision, and values; campus and district maps.

L. FUTURE AGENDA ITEMS

None were heard.

M. BOARD OPERATIONS

Ken Hector announced that board member Ron Pittman submitted his resignation on March 26th to be effective after this evening's board meeting. The college advertised a public notice of vacancy for Zone 2, and one application was received. Birgitte Ryslinge will be sworn in at a Special Board meeting on Thursday, April 17th.

Ken stated that Ron has served the college well for 20 years and has been a valuable member of the board. Jessica thanked Ron for his years of service representing the college at the state and national levels. Board members thanked Ron for his service. Ken presented Ron with a certificate and several gifts.

N. ADJOURNMENT

The meeting adjourned at 7:52 pm.

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

Board Chair

Date

Minutes
May 21, 2025

CHEMEKETA COMMUNITY COLLEGE
**SPECIAL BOARD OF EDUCATION
MEETING MINUTES**

April 17, 2025

I. SPECIAL SESSION

A. CALL TO ORDER

Ken Hector, Chair, called the special board meeting to order at 10:01 am. The meeting was held remotely via Zoom, and it was live-streamed and captioned.

B. ROLL CALL

Members in Attendance: Betsy Earls; Jackie Franke; Ken Hector, Chair; Neva Hutchinson; Iton Udosenata; and Diane Watson, Vice Chair.

College Administrators in Attendance: Jessica Howard, President/CEO; David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

Guest: Birgitte Ryslinge, Zone 2 Applicant

C. COMMENTS FROM THE PUBLIC

None were heard.

D. SEPARATE ACTION

Approval of Appointment of Zone 2 Board of Education Member

Ken Hector noted this meeting is to appoint Birgitte Ryslinge to the unexpired portion of Ron Pittman's term through June 2025.

Neva Hutchinson moved, and Jackie Franke seconded a motion to approve Birgitte Ryslinge as Zone 2 Chemeketa Board of Education member.

Jackie Franke thanked Brigitte for applying and said she is going to be a valuable asset to the board, and a very capable replacement for Ron Pittman.

Betsy Earls: yes; Jackie Franke: yes; Ken Hector, Chair: yes; Neva Hutchinson: yes; Ron Pittman: yes; Iton Udosenata: yes; Diane Watson, Vice Chair: yes.

The motion CARRIED.

E. ADMINISTRATION OF OATH OF OFFICE

Alice Sprague gave a recap. Ron Pittman resigned from the Board of Education which left a vacancy. The board reviewed the applications, made a motion, and now the oath will be administered. Birgitte Ryslinge read the oath of office and affirmed. Birgitte stated she felt honored to fill this position and knows how important boards and their roles can be given her long background with community colleges. She will send the signed oath to Julie Deuchars, Executive Coordinator.

Minutes
May 21, 2025

Meeting Minutes
Chemeketa Board of Education
April 17, 2025
Page 2

F. ADJOURNMENT

The meeting adjourned at 10:09 am.

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

Board Chair

Date

Minutes
May 21, 2025

CHEMEKETA COMMUNITY COLLEGE

**SPECIAL BOARD OF EDUCATION
MEETING MINUTES**

April 24, 2025

I. EXECUTIVE SESSION

Ken Hector, Chair, called the Executive Session to order at 1:41 pm on Zoom. Executive Session was held in accordance with ORS 192.660(2)(d), negotiations.

Members in Attendance: Betsy Earls; Ken Hector, Chair; Neva Hutchinson; Birgitte Ryslinge; Iton Udosenata; and Diane Watson, Vice Chair. Excused Absence: Jackie Franke.

College Administrators in Attendance: Jessica Howard, President/CEO; David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

Executive Session ended at 2:01 pm

II. SPECIAL SESSION

A. CALL TO ORDER

Ken Hector, Chair, called the special board meeting to order at 2:02 pm. The meeting was held via Zoom and it was live-streamed and captioned.

B. LAND ACKNOWLEDGMENT

Ken Hector read the land acknowledgment.

C. ROLL CALL

Members in Attendance: Betsy Earls; Ken Hector, Chair; Neva Hutchinson; Birgitte Ryslinge; and Diane Watson, Vice Chair. Excused Absences: Jackie Franke; Iton Udosenata.

College Administrators in Attendance: Jessica Howard, President/CEO; David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

Board Representative in Attendance: Steve Wolfe, Chemeketa Faculty Association (CFA)

D. SEPARATE ACTION

Ratification of the Chemeketa Faculty Association (CFA) Contract

Ken said that, for the record, there is a quorum of Board members present, and that this meeting is being held to address the ratification of the CFA contract. He stated that those who attended the Executive Session should be fully apprised of the ramifications of the contract. The details of the contract were discussed with the board in an Executive Session.

David Hallett stated that, after a lengthy negotiations process, the CFA voted to ratify a new three-year contract which runs from July 1, 2024, through June 30, 2027. It is recommended that the College Board of Education approve the new collective bargaining agreement with the

Minutes
May 21, 2025

Meeting Minutes
Chemeketa Board of Education
April 24, 2025
Page 2

CFA to be effective July 1, 2024. David thanked Steve Wolfe and the entire bargaining team from the faculty association for the collaboration and work to complete the contract. Alice Sprague shared information from the salary schedules for full-time and part-time faculty, and non-bargaining non-credit faculty regarding adjustments made.

Diane Watson moved, and Betsy Earls seconded a motion to approve the ratification of the CFA contract.

Betsy Earls: yes; Ken Hector, Chair: yes; Neva Hutchinson: yes; Birgitte Ryslinge; yes; Diane Watson, Vice Chair: yes.

The motion CARRIED.

Steve Wolfe, Chemeketa Faculty Association (CFA), said he appreciates the board for approving the contract and thanked the college administration, especially those on the bargaining team. He stated that it was a long bargaining process but productive and collegial, and he appreciates that an agreement was reached; this is a good contract, and it acknowledges the excellent work that faculty do to support the students. Steve said he hopes the college and classified association can soon reach an agreement, noting the excellent work the classified staff does to assist in running the college. Ken Hector thanked Steve for his words.

F. ADJOURNMENT

The meeting adjourned at 2:11 pm.

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

Board Chair

Date

ASSOCIATED STUDENTS OF CHEMEKETA (ASC)

Prepared by

Lillian Anderson, ASC Executive Coordinator

PAST EVENTS

Pizza Kickoff

On Wednesday, April 2nd, students kicked off the new term with free pizza and info from representatives of various campus resources. The goal of this event was to make sure students know about all the resources Chemeketa has to support their success. With over 650 students in attendance, the event was a vibrant and engaging start to the term. Thank you to everyone who took the time to staff an information table; it was a fantastic turnout!

Karaoke

On Wednesday, April 9th, students came together to enjoy refreshments and sing their favorite songs at karaoke. The evening offered a fun and welcoming space for students to connect, unwind, and build community on campus. The turnout was strong, with over 80 students participating.

Spring Club Fair

On Wednesday, April 23rd, the Student Center was packed with decorated club tables at the Spring Club Fair. Students explored the active clubs, asked questions, and found their place in campus life. The event successfully boosted awareness and enthusiasm for student clubs, drawing in over 250 students.

Cinco De Mayo

On Monday, May 5th, ASC partnered with the Multicultural Center to host a Cinco de Mayo celebration with tamales and live local cumbia music by Neri Rodriguez. With over 400 attendees enjoying the celebration, it was a great way to come together.

Silver Falls Student Hike

On Friday, May 9th, ASC will take a group of 30 students to go on a hike at Silver Falls State Park. The aim of this event is to provide an opportunity for students to get outdoors and active in a fun and encouraging environment.

Bingo

On Tuesday, May 13th, ASC will host games of Bingo in the student center. Students will enjoy refreshments and get the chance to win prizes! ASC's goal with this event is to bring students together to keep the energy on campus going after midterms.

FUTURE EVENTS

Spring Term Kickback

On Thursday, May 29th, ASC, in partnership with CAP, will put on the Spring Term Kickback: an outdoor event that includes attractions such as a dunk tank, obstacle course, mechanical bull, games, food trucks, and more! The Spring Term Event Raffle will be held at

this event. ASC's goal is to create an opportunity for students to celebrate all the hard work they did over the academic year and make more great memories at Chemeketa!

BBQ

On Wednesday, June 4th, there will be a barbecue at the New Quad. The goal is to bring the campus community together before summer and get out in the sun!

Kindness Carts Partnership

During Finals week, ASC, in partnership with the Chemeketa Service Leaders Club, will bring around carts of snacks, drinks, and stress toys to encourage students in their studying.

CHEMEKETA COMMUNITY COLLEGE FACULTY ASSOCIATION (CFA)

Prepared by

Steve Wolfe, President—Chemeketa Faculty Association

CFA STANDS UNITED WITH CCA FOR A FAIR CONTRACT

Faculty Association leaders were dismayed to learn on April 30 that the College decided to request mediation in bargaining with the Classified Association, which will likely slow down the process of reaching a tentative agreement on a new contract, as it did with faculty negotiations. Classified staff deserve not only to be fairly compensated for their work, but also valued by the college administration, including honoring their time. The Chemeketa faculty stands in full support of their classified colleagues in reaching a fair agreement quickly.

FACULTY RECOGNITION

The Faculty Recognition Event was held Thursday, April 24 in the Salem Campus Ag Hub. This annual event honors faculty members who have done exemplary work across the college in many different categories. Below are this year's awardees.

Excellence in Teaching Award, given to a full-time and part-time faculty member whose commitment to teaching and learning best embodies the mission and values of the college.

- Full-time: CHRISTOPHER MACLEAN, Psychology faculty
- Part-time: FRANKIE HRUZEK, Math faculty for High School Partnerships

Other finalists for the Excellence in Teaching Award:

- Full-time: CHRISTOPHER CLAYSMITH (Physics), CHEILA RAMIREZ-TREVINO (ESOL), and ERIKA ROMINE (Early Childhood Ed)
- Part-time: ENRIQUE ORTEGA (Math), KATHERINE RYAN (English), and BECKY WILLHITE (Communications)

Service Award: KIVA LYELL, EMT-Paramedic faculty

Leadership Award, CTE: CHRIS ARBUCKLE, EMT-Paramedic faculty

Leadership Award, GETS: SYDNEY DARBY, English faculty

Affordability Award: The EDUCATION program

Increasing Access Award: LIATRIS MYERS, ESOL faculty

Innovation Award: FRANCES ROBBINS, Nursing faculty

CHEMEKETA COMMUNITY COLLEGE CLASSIFIED EMPLOYEES ASSOCIATION (CCA)

Prepared by

Timothy King, External Vice-President
Trina Butler, Director of Membership
Aaron King, President

PRESIDENT'S MESSAGE

"The Power of Showing Up"

The news came quietly, but its impact was thunderous: just days before the next bargaining session, the college had called for mediation. For many in the Classified Association, it felt like a sidestep, a tactic that threatened to stall progress when momentum was finally building. But for the leaders of the CCA, it wasn't a signal to back down — it was a call to action.

In less than 48 hours, a plan came together. A group of talented, motivated individuals pooled their skills, fueled by a shared commitment to transparency, solidarity, and progress. The idea was simple: show up, together, and be seen.

On the day of the bargaining, now a Mediation Q&A, the March began in Building 2. As classified staff gathered, their presence alone sent a message — 40 strong, joined by a half dozen faculty members who came to support our cause. It wasn't just a group walking across campus. It was a demonstration of unity and resolve.

The first stop: the President's office. The group paused outside the door, a respectful yet unmistakable reminder that classified staff are not invisible, and our voices matter.

From there, they moved to Building 3, where the Executive Team was gathered. Silence turned into quiet acknowledgment. Eyes met. The message was clear: we are here, we are watching, and we care about what happens next.

Finally, the group arrived at Building 9, where the Mediation Q&A was held. No shouting. No anger. Just presence. Questions were asked. Information was shared. And perhaps most importantly, the administration saw what solidarity looks like in motion.

That day, nothing exploded. No one stormed out. But everything shifted.

The real victory wasn't in confrontation — it was in the act of coming together. The March didn't demand change. It embodied it.

Because sometimes the most powerful thing you can do is simply show up. And classified and faculty did — with purpose, with heart, and with a clear message: we are not waiting to be heard. We are here, speaking together, and we will not be ignored.





NEW HIRES

Enrique Ortega, Student Services Specialist–Woodburn Center, General Education and Transfer Studies, 100 percent, 12-month assignment, effective April 1, 2025.

Julisa Rios Chavez, Department/Project Coordinator/Analyst–Culture and Community Engagement, President's Office, 100 percent, 12-month assignment, effective April 1, 2025.

Jordan Vance, Instructional Specialist–Education and Early Childhood Education, 100 percent, 10-month assignment, effective April 7, 2025.

Hsia-Yun Shotwell, Student Services Specialist–Education and Early Childhood Education, GETS, 100 percent, 12-month assignment, effective April 17, 2025.

Cesar Chavarria, Custodian I–Capital Project & Facilities, College Support Services, 100 percent, 12-month assignment, effective April 14, 2025.

Randall Williams, Custodian I–Capital Project & Facilities, College Support Services, 100 percent, 12-month assignment, effective April 14, 2025.

Collene Keena, Financial Services Coordinator/Analyst I–Human Resources, Governance & Administration, 100 percent, 12-month assignment, effective May 1, 2025.

Report-1c
May 21, 2025

Elijah Gaard, Instructional Specialist–Applied Technologies, Career & Technical Education, 100 percent, 12-month assignment, effective May 5, 2025.

Allison Sherman, Department Specialist–Academic Affairs, 100 percent, 12-month assignment, effective May 2025.

SEPARATIONS

Natasha Schmunk, Instructional Specialist, effective May 7, 2025.

NEWS

On April 30, 2025, the CCA Board with the Oregon Education Association, hosted a very successful town hall event, answering questions regarding bargaining, wages, union dues and a variety of other subjects. Unfortunately some of these answers become moot less than an hour after the event due to the College moving to mediation.

CHEMEKETA COMMUNITY COLLEGE EXEMPT ASSOCIATION

Prepared by

Elizabeth Facanha, Vice President—Chemeketa Community College Exempt Association
Angela Archer, President—Chemeketa Community College Exempt Association

The Exempt Association president will provide a verbal report at the May 21, 2025, Board of Education meeting.

Angela Archer is attending the AAWCC Conference at the Salem Center on May 8th and 9th.

Elizabeth Bay and **Brett Matti** completed the Oregon Executive Leadership Academy sponsored by OCCA on May 9, 2025. This program lasts one academic year and focuses on leadership skills needed at the community college level, including personal leadership style, adaptive leadership, interacting with college boards and legislators, and much more.

Karla Hale completed the first step of creating the first community college Bachelor of Applied Science degree (BAS) by submitting a Statement of Need to HECC. She helped lead four other community colleges in a consortium approach funded by a grant received from Meyer Memorial Trust. This exciting new BAS–Education degree will create an accessible pathway for local students to become teachers.

The **Exempt Board** sent out a survey to all Exempt members to gather feedback on the best ways the board can support our members.

ANNUAL GRADUATION EXERCISES

Prepared by

Heather Misener, Coordinator—Enrollment and Graduation Services
Ryan West, Executive Dean—Student Affairs
David Hallett, Vice President—Academic and Student Affairs

Chemeketa is once again celebrating the achievements of candidates from all college and pre-college programs.

The 69th Annual Commencement Ceremony will again take place on the Salem campus on Friday, June 13, 2025, from 2–6:30 pm and will be located in the gym in Building 7. Students will be able to walk the red carpet to receive their diploma cover and take advantage of photo opportunities. Guests will get to walk with their graduates and also enjoy the ceremony from a seat in the gym.

All faculty and staff are invited to attend to cheer on graduates with signs and banners at the event to make the event festive and celebratory. “The Gathering Place” event tent will once again be set up on the lawn outside of Building 7 for graduates to mingle and celebrate with their families, faculty, and staff after they walk.

The College Board of Education is officially invited to participate in Chemeketa Community College’s 69th Annual Commencement Ceremony.

REGIONAL HIGH SCHOOL MATHEMATICS CONTEST 2025

Prepared by

Christopher Nord, Instructor—Mathematics
Timor Saffary, Dean—Science, Technology, Engineering and Math
Chris Kato, Executive Dean—General Education and Transfer Studies
David Hallett, Vice President—Academic and Student Affairs

On April 18, 2025, 10 high schools participated in Chemeketa's Annual Regional High School Math Contest. Students from South Salem, West Salem, Sprague, Blanchet, Silverton, McKay, McNary, North Salem, Willamina, and Jefferson high schools spent the day on campus competing in a variety of Mathematical contests.

Each school paid a modest entry fee (\$7 per student) to cover the cost of printing, ribbons, and plaques. Chemeketa provided each participant with a Pizza lunch in the student center, a reusable Chemeketa-branded bag, and a commemorative t-shirt designed by Leslie Maksun. All told, about 100 high school students from Chemeketa's district were building positive associations with Chemeketa's brand by engaging with this event; the math department hopes that many of them decide to kick off their higher education here at Chemeketa!

High school teams consisted of two students in each of five levels:

- Level 2 – Algebra I
- Level 3 – Geometry
- Level 4 – Algebra II
- Level 5 – Pre-Calculus
- Level 6 – Calculus

Students competed in the following events:

- Individual quiz (stratified by level)
- 25-Minus (stratified by level)
- Estimation Contest (unstratified individual event, designed by Nolan Mitchell)
- Team Problem Solving (unstratified team event)
- Team Relay (unstratified team event)

First, second and third place finishers for each event and, when stratified, for each level were recognized by name and awarded ribbons. The winner in the estimation contest was awarded a TI-84 graphing calculator. First, second and third place overall winners were South Salem, West Salem and Silverton high schools respectively. These schools were awarded plaques for their school trophy cases.

This event is successful each year due to the help of many volunteers. Thanks for the many hands that lightened the work of planning and executing this year's event: Suzanne Monson, Wayne Barber, Keith Schloeman, Rick Riemann, Garth Fleming, Kelsey Heater, Toby Wagner, Nolan Mitchell, Victor Zinger, Odilon Ramirez, and Leslie Maksun. Thanks especially to the volunteers, currently employed and retired, from the Salem-Keizer school district, who give generously of their time and wisdom to make this event fun for the participants. And finally, thanks to Board of Education member Neva Hutchinson for honoring us with her presence during the relay event. Not only was she there, but she even rolled up her sleeves and helped keep score!

OREGON COMMUNITY COLLEGE ASSOCIATION (OCCA) BOARD UPDATE

Prepared by

Ken Hector, Chair—Board of Education/OCCA Board Member
Jessica Howard, President/Chief Executive Officer

OCCA UPDATE FOR COLLEGE BOARDS – MAY 2025

Legislative Session Update: OCCA pushed legislators for \$920M for the Community College Support Fund (CCSF), community colleges' work for Oregon. That was the recurring message throughout OCCA's presentation advocating for \$920 million for the CCSF in SB 5525 before the Joint Ways and Means Subcommittee on Education on April 21 and 22. SB 5525 is the overall funding for the Higher Education Coordinating Commission (HECC) agency budget, which includes the CCSF. OCCA Deputy Director John Wykoff presented on behalf of the colleges with data, testimonies, videos, and information about how community colleges work for Oregon, students, the economy, and communities. In addition to Wykoff, presidents, including Chemeketa President Jessica Howard, students, staff, and community partners from several colleges spoke of their experiences during the presentation. Legislators who serve on the Joint Ways and Means Subcommittee on Education were especially moved by the student speakers (several from Chemeketa) and praised OCCA for including them in the presentation. Legislators also said they were impressed and inspired by the overall presentation.

Next, community college advocates and stakeholders had an opportunity to testify in person or remotely during the community college public hearing on SB 5525 on April 28. Twenty-seven people testified in support of funding OCCA's \$920 million budget request. Those who testified included presidents, board members, students, staff, faculty, and community partners. Chemeketa Board Chair Ken Hector was among those presenting in-person testimony.

CALL TO ACTION – Community College Day of Action: May 13

Oregon's Community College Day of Action will take place on May 13. On this day, OCCA will encourage as many community college advocates and stakeholders to contact legislators through OCCA's One Click Politics platform to urge them to include \$920 million in the Community College Support Fund (CCSF). In the past two years, OCCA has held a similar Day of Action with great results. Board members, students, faculty, staff, presidents, alumni, community/industry partners, and others are encouraged to submit messages. OCCA is working with the Campus Advocacy Coordinators (CACs) at each college to get as many people as possible to submit messages and possibly host events on campus. In the coming weeks, more details will be provided in the OCCA Digest newsletter.

AOAT LUNCHEON

Thank you to everyone who attended the All-Oregon Academic Team (AOAT) Luncheon honoring outstanding community college students on April 18 at Chemeketa's Eola Center in Salem. This event recognized 55 high-achieving community college students, with nearly 130 attendees. Thank you also to Representative Ricky Ruiz for attending and delivering an inspirational keynote speech to the students.

UCC SUFFERS HEARTBREAKING LOSSES

Our hearts are heavy, and our sincere condolences go out to Umpqua Community College (UCC), which suffered heartbreaking losses on April 18 when the UCC softball team was involved in a fatal accident on Highway 42 while traveling back from a double-header in Coos Bay. Head Coach Jami Strinz of Roseburg and student-athlete Kiley Jones of Nampa, Idaho, lost their lives in the crash, while several others were hospitalized with injuries. UCC President Rachel Pokrandt released the following statement following the crash: “UCC hearts are breaking with this news, and we ask the community to keep the families and all of those affected in their thoughts and prayers. These individuals were cherished members of our campus—an exceptional student-athlete and a passionate and talented coach. Our entire community is grieving this tragic loss, and our heartfelt condolences are with their families, teammates, and loved ones. We ask that you keep them in your thoughts and offer privacy for the families during this difficult time. Support services are available to all students, faculty, and staff. Please join us in holding space for grief and reflection as we honor these individuals.”

OCCA's thoughts are with all who are impacted, and we stand united in offering our support wherever it may be needed.

OCCA MOURNS THE DEATH OF SENATOR AARON WOODS

OCCA is mourning the passing of Senator Aaron Woods following a battle with cancer. Senator Woods was not only a dedicated legislator and champion for education but also a longtime board member at Clackamas Community College, where his contributions left a lasting impact. Our thoughts are with his family, the legislature, and the Clackamas Community College community as we remember his legacy and service.

OCCA MAY 16 BOARD MEETING

The OCCA Board of Directors held its final meeting of the 2024–2025 academic year on Friday, May 16. The meeting was hybrid, with those in person attending at Chemeketa Community College in Salem. The agenda included board action on the nominees for the OCCA Executive Committee for 2025–2026. Nominees include:

- President – Andrew Speer, Board Member, Mt Hood Community College
- Vice-President – Pat Fahey, Board Member, Rogue Community College
- Secretary – Jessica Howard, President, Chemeketa Community College
- Treasurer – Rachel Pokrandt, President, Umpqua Community College
- At-Large (2024–26) - Kristin Adams, Board Member, Linn-Benton Community College
- At-Large (2025–27) – Susan Anderson, Board Member, Southwestern Oregon Community College
- Past President – Austin Fohnagy, Board Member, Lane Community College

In addition to these officers and Executive Committee members, there will be two Ex-Officio members who serve on the Executive Committee by their positions:

- Oregon Presidents' Council Chair – Mark Browning, President, Blue Mountain Community College
- Office of Community Colleges and Workforce Development Director – Donna Lewelling

UPCOMING EVENTS AND EDUCATION

OCCA has a great schedule of events set for 2024–25! Visit the OCCA website for details, <https://occa17.com/calendar/> and see below for details about the upcoming Lunch and Learn webinar on May 29.

What's Happening in Washington: A Federal Update with ACCT

Join us for an exclusive federal policy update featuring our national partners at the Association of Community College Trustees (ACCT). This timely webinar will provide an in-depth look at recent developments in Washington, D.C., including insights into the federal budget process, newly issued executive orders, and emerging priorities impacting community colleges. This is your direct line to the latest federal updates —straight from partners on the ground in the nation's capital. Don't miss this opportunity to gain critical context, ask questions, and better understand the evolving federal landscape shaping higher education. Register for this and other Lunch and Learn webinars on the OCCA website: <https://occa17.com/lunchandlearn/>. You can also find recordings from past Lunch and Learn webinars on this page.

Community College Board Leadership and Governance Summit

Join us in Salem on Saturday, September 6, for OCCA's annual Community College Board Leadership and Governance Summit. This is a great opportunity for college board members to learn about OCCA and the statewide higher education structure, board member responsibilities, public meeting law, president/board member relationship, advocacy, and community college funding, and hear from a panel of your experienced peers regarding best practices. The event is ideal for both new and current board members, as well as presidents. It will take place at Chemeketa Community College's Eola Center. Stay tuned this summer for more information.

OCCA Digest e-newsletter

The OCCA Digest is a monthly e-newsletter that highlights updates during the Legislative Session, important events, news, and announcements. It is a great way to stay connected with information important to community colleges in Oregon and learn how you can take action to support colleges and students. The newsletter is published on the first Friday of each month, except during a legislative session, at which time it becomes a weekly publication that comes out on Thursdays.

To sign up to receive this free e-newsletter, visit <https://occa17.com/resources/newsletter/> and click the "Sign Up" button. The OCCA Digest will come from Casey White-Zollman at casey@occa17.com, so be sure to add her email to your contacts to ensure the email arrives in your inbox and not your spam folder.

ENGLISH ASSOCIATE OF ARTS TRANSFER (AAT) DEGREE

Prepared by

Daniel Couch, Program Chair—English
Sydney Darby, Program Chair—English
Keith Russell, Dean—Arts, Humanities and Communication
Chris Kato, Executive Dean—General Education and Transfer Studies
David Hallett, Vice President—Academic and Student Affairs

House Bill 2998, passed in 2017, requested that general education disciplines create efficient programs of study that transfer directly to public universities in a format called a Major Transfer Map (MTM). The Higher Education Coordinating Commission (HECC) adopted new MTM rules establishing Major Transfer Map Curriculum and Articulation Policies (CAPs). MTM CAPs identify the optimal and specific set of lower division courses students must take to transfer efficiently from the participating Oregon community college into the chosen major at any Oregon public university.

To accommodate the extensive discipline-specific course work required within 90 credits available in the MTM, these programs of study are not designed to overlay an AAOT degree. Instead, students will earn either an Associate of Science Transfer or an Associate of Arts Transfer degree. These degrees involve completion of a Core Transfer Module (approximately 30 credits of general education applicable to any degree) as well as approximately 60 credits of additional work applicable to a bachelor's degree in the chosen discipline at all of the participating universities.

The statewide English Major Transfer Map will use the format of an Associate of Arts Transfer (AAT) degree.

Upon completion of the AAT in English, students will be able to:

1. Demonstrate understanding of literary works in context, including the ways texts engage notions of genre, culture, history, class, race, gender, and/or sexuality.
2. Use a variety of written, verbal, and/or multimedia forms to respond to, analyze, and/or produce texts.

The College Board of Education will be asked to approve the English Associate of Arts Transfer degree at the June 2025 board meeting.

ENGLISH ASSOCIATE OF ARTS TRANSFER (AAT) DEGREE

Course No.	Course Title	Credit Hours
	Core Transfer Map Requirements	
MTH105Z +	Math in Society or higher	4
WR121Z	Composition 1	4
	200 Level Literature or Writing Courses (2) from this list: ENG201, ENG202, ENG204, ENG205, ENG206, ENG220, ENG245, ENG250, ENG253, ENG254, ENG260, or ENG269	8
	Natural Science Lab Courses (2)	8
SOC206Z	Social Science Courses (2): Social Problems, AND one from this list: SOC213, PSY101, PSY201Z or PSY234	8
	Cultural Literacy Course from list: ENG107, ENG108, ENG109, ENG245 or ENG269	4
	Core Transfer Map Total	36
	Other General Education Requirements	
WR122Z or WR227Z	Composition 2 or Technical Writing	4
	Additional General Education Total	4
	Major Coursework Requirements	
	One course from this list, not used to fulfill other requirements: ENG 245, ENG 253 or ENG 254	4
	And one course from list list, not use to fulfill other requirements: ENG 201, ENG 202, ENG 204, ENG 205, or ENG 206	4
	Major Coursework Total	8
	Bachelor Degree Requirements	
	Second language through 203 or demonstrated competency	
	Electives Needed to Reach 90 Recommended: WR240, WR241, WR242, 100 level English courses, Courses in History, Anthropology, Women's Studies, or Art History. Courses in Health (HE), Human Performance (HPE) or Physical Education (PE)	15-42
	English AAT Total	90

**HUMAN DEVELOPMENT AND FAMILY STUDIES ASSOCIATE OF ARTS TRANSFER
(AAT) DEGREE AND ASSOCIATE OF SCIENCE TRANSFER (AST) DEGREE**

Prepared by

Erika Romine, Program Chair—Early Childhood Education
Karla Hale, Dean—Education and Early Childhood Education
R. Taylor, Dean—Business, Technology and Social Science
Chris Kato, Executive Dean—General Education and Transfer Studies
David Hallett, Vice President—Academic and Student Affairs

House Bill 2998, passed in 2017, requested that general education disciplines create efficient programs of study that transfer directly to public universities in a format called a Major Transfer Map (MTM). The Higher Education Coordinating Commission (HECC) adopted new MTM rules establishing Major Transfer Map Curriculum and Articulation Policies (CAPs). MTM CAPs identify the optimal and specific set of lower division courses students must take to transfer efficiently from the participating Oregon community college into the chosen major at any Oregon public university.

To accommodate the extensive discipline-specific course work required within 90 credits available in the MTM, these programs of study are not designed to overlay an AAOT degree. Instead, students will earn either an Associate of Science Transfer or an Associate of Arts Transfer degree. These degrees involve completion of a Core Transfer Module (approximately 30 credits of general education applicable to any degree) as well as approximately 60 credits of additional work applicable to a bachelor's degree in the chosen discipline at all of the participating universities.

The statewide Human Development and Family Studies (HDFS) Major Transfer Map will be offered in an Associate of Arts Transfer (AAT) degree and an Associate of Science Transfer (AST) degree.

Students who complete this AAT in HDFS should be able to satisfy the following outcome: Prepared to successfully complete an undergraduate Bachelor of Arts degree in human development-related majors, such as family services or child and human services, at any public university in Oregon.

Students who complete this AST in HDFS should be able to satisfy the following outcome: Prepared to successfully complete an undergraduate Bachelor of Science degree in human development-related majors, such as family services or child and human services at any public university in Oregon.

The College Board of Education will be asked to approve the Human Development and Family Studies Associate of Arts Transfer degree and the Human Development and Family Studies Associate of Science Transfer degree at the June 2025 board meeting.

**HUMAN DEVELOPMENT AND FAMILY STUDIES ASSOCIATE OF ARTS TRANSFER
(AAT) DEGREE AND ASSOCIATE OF SCIENCE TRANSFER (AST) DEGREE**

Course No.	Course Title	Credit Hours
	Core Transfer Map Requirements	
MTH105Z + WR121Z	Math in Society or higher Composition 1	4–5 4
SOC204Z	Social Science Courses (2): The Sociological Perspective, AND one from this list: HST201, HST202, HST2023, or GEG105	4 4
	Arts and Letters Courses: Two from list this: ART102, COMM111Z, ENG104Z, ENG105Z, ENG 106Z, or MUS100	6–8
	Natural Science Courses: Two from this list: BI101, GS104, GS107, or GS108	8–10
	Core Transfer Map Total	30–35
	Major Coursework Requirements	
ECE150, or BH 150	Introduction and Observation, or Personal Effectiveness	3
HDF222, or SOC210	Family Relationships, or Sociology of the Family	3–4
HDF225	Prenatal, Infant, and Toddler Development	3
HDF229	Middle Childhood Development	3
HDF247	Preschool Child Development	3
HDF258	Teaching in an Anti-Bias Classroom	3
PSY201Z	Introduction to Psychology 1	4
PSY237	Life Span Development	4
	Major Coursework Total	26–27
	Other Requirements - AAT ONLY	
	Completion of world language or demonstrated proficiency: ASL213, CHN203, FR203, JPN203, RUS203, or SPN203	4
	Electives One course must be a Cultural Literacy (CL) course from the AAOT course list.	20–24
	HDFS AAT and AST Total	90

BIOLOGY ASSOCIATE OF SCIENCE TRANSFER (AST) DEGREE

Prepared by

Jennifer Schramm, Faculty—Life Science
Timor Saffary, Dean—Science, Technology, Engineering and Math
Chris Kato, Executive Dean—General Education and Transfer Studies
David Hallett, Vice President—Academic and Student Affairs

House Bill 2998, passed in 2017, requested that general education disciplines create efficient programs of study that transfer directly to public universities in a format called a Major Transfer Map (MTM). The Higher Education Coordinating Commission (HECC) adopted new MTM rules establishing Major Transfer Map Curriculum and Articulation Policies (CAPs). MTM CAPs identify the optimal and specific set of lower division courses students must take to transfer efficiently from the participating Oregon community college into the chosen major at any Oregon public university.

To accommodate the extensive discipline-specific course work required within 90 credits available in the MTM, these programs of study are not designed to overlay an AAOT degree. Instead, students will earn either an Associate of Science Transfer or an Associate of Arts Transfer degree. These degrees involve completion of a Core Transfer Module (approximately 30 credits of general education applicable to any degree) as well as approximately 60 credits of additional work applicable to a bachelor's degree in the chosen discipline at all of the participating universities.

The statewide Biology Major Transfer Map will use the format of an Associate of Science Transfer (AST) degree.

Students who complete this AST in Biology should be able to satisfy the following outcomes:

1. Apply the process of science to biological phenomena.
2. Use quantitative reasoning to present evidence-based arguments.
3. Communicate an emerging understanding of the impact of scientific discovery and research on society.

The College Board of Education will be asked to approve the Biology Associate of Science Transfer degree at the June 2025 board meeting.

BIOLOGY ASSOCIATE OF SCIENCE TRANSFER (AST) DEGREE

Course No.	Course Title	Credit Hours
	Core Transfer Map Requirements	
MTH111Z	Precalculus 1: Functions	4-5
WR121Z	Composition 1	4
BI221Z	Principles of Biology: Cells	5
CH221Z	General Chemistry 1	4
CH227Z	General Chemistry 1 Lab	1
	Arts and Letters Courses (2)	8
	Social Science Courses (2)	8
	Cultural Literacy Course	4
	Core Transfer Map Total	30–35
	Other General Education Requirements	
WR227Z	Technical Writing	4
	Additional General Education Total	4
	Major Coursework Requirements	
BI222Z	Principles of Biology: Organisms	5
BI223Z	Principles of Biology: Ecology and Evolution	5
CH222Z	General Chemistry 2	4
CH223Z	General Chemistry 3	4
CH228Z	General Chemistry 2 Lab	1
CH229Z	General Chemistry 3 Lab	1
MTH112Z +	Precalculus 2: Trigonometry or higher	4
	Physics Sequence: PH201, PH202, PH203 (General Physics), OR PH211, PH212, PH213 (Physics for Engineering and Scientists)	12
	Physics Lab Sequence: PH214, PH215 and PH216	3
	Major Coursework Total	34
	Electives	11–17
	Biology AST Total	90

**SOCIOLOGY ASSOCIATE OF ARTS TRANSFER (AAT) DEGREE AND
ASSOCIATE OF SCIENCE TRANSFER (AST) DEGREE**

Prepared by

Carlos Lopez, Program Chair—Sociology
R. Taylor, Dean—Business, Technology and Social Science
Chris Kato, Executive Dean—General Education and Transfer Studies
David Hallett, Vice President—Academic and Student Affairs

House Bill 2998, passed in 2017, requested that general education disciplines create efficient programs of study that transfer directly to public universities in a format called a Major Transfer Map (MTM). The Higher Education Coordinating Commission (HECC) adopted new MTM rules establishing Major Transfer Map Curriculum and Articulation Policies (CAPs). MTM CAPs identify the optimal and specific set of lower division courses students must take to transfer efficiently from the participating Oregon community college into the chosen major at any Oregon public university.

To accommodate the extensive discipline-specific course work required within 90 credits available in the MTM, these programs of study are not designed to overlay an AAOT degree. Instead, students will earn either an Associate of Science Transfer or an Associate of Arts Transfer degree. These degrees involve completion of a Core Transfer Module (approximately 30 credits of general education applicable to any degree) as well as approximately 60 credits of additional work applicable to a bachelor's degree in the chosen discipline at all of the participating universities.

The statewide Sociology Major Transfer Map will be offered in an Associate of Arts Transfer (AAT) degree and an Associate of Science Transfer (AST) degree.

Students who complete this AAT or AST in Sociology should be able to satisfy the following outcomes:

1. Apply the sociological imagination or other sociological approaches to explain how human experiences relate to social structures and/or cultures across time and space.
2. Analyze how social inequality and systems of power operate across institutions and social categories such as class, race and ethnicity, sex and gender, sexuality, age, etc.

The College Board of Education will be asked to approve the Sociology Associate of Arts Transfer degree and the Sociology Associate of Science Transfer degree at the June 2025 board meeting.

**SOCIOLOGY ASSOCIATE OF ARTS TRANSFER (AAT) DEGREE AND
 ASSOCIATE OF SCIENCE TRANSFER (AST) DEGREE**

Course No.	Course Title	Credit Hours
	Core Transfer Map Requirements	
MTH105Z +	Math in Society or higher	4
WR121Z	Composition 1	4
	Arts and Letters Courses (2)	8
	Natural Science Lab Courses (2)	8
	Social Science Courses (2)	8
	Cultural Literacy Course	4
	Core Transfer Map Total	36
	Other General Education Requirements	
WR122Z or WR227Z	Composition 2 or Technical Writing	4
COMM111Z	Public Speaking	4
	Additional General Education Total	8
	Major Coursework Requirements	
SOC204Z	Introduction to Sociology	4
	Additional Sociology Courses (2), or ATH103 and one other Sociology Course (depending upon transfer institution)	8
	Major Coursework Total	12
	Other Requirements - AAT ONLY	
	Completion of world language or demonstrated proficiency: ASL213, JPN203, or SPN203	4-24
	Electives to reach 90 credits	
	Highly recommended: STAT243Z and additional Sociology Courses beyond the Major Coursework Requirements	10-34
	Sociology AAT and AST Total	90

Information-8
May 21, 2025

**COLLEGE POLICY—STUDENT SERVICES 5000,
SERIES, #5230, HAZING POLICY**

Prepared by

Ryan West, Executive Dean—Student Affairs
David Hallett, Vice President—Academic and Student Affairs

The policy below was reviewed and approved electronically by Executive Team by unanimous consent on May 8, 2025.

HAZING POLICY—POLICY #5230

The Hazing Policy has been reviewed and revised to comply with new federal and state anti-hazing laws.

For the above-noted policy, the new language is underlined, and the former language has been stricken through with lines through the text.

The College Board of Education will be asked to review policy #5230 at the May 2025 Board of Education meeting.



Student Services Series (5000)

Policy #5230

HAZING POLICY

Hazing is dangerous and demeaning to the individual targeted and contradicts Chemeketa Community College's mission statement. Therefore, any act deemed hazing under Oregon law, the Stop Campus Hazing Act, or this policy is strictly prohibited. No individual, student organization, club, team, or any other college-affiliated student group is permitted to plan, engage in, or condone hazing on or off Chemeketa's owned and/or controlled property.¹

"~~Haze~~ Hazing" means:² 3

Any intentional, knowing, or reckless act committed by a person (whether individually or in concert with other persons) against another person or persons, regardless of the willingness of such other person or persons to participate, that:

- 1) is committed in the course of an initiation into, an affiliation with, or the maintenance of membership in a student organization; and
- 2) causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as physical preparation necessary for the participation in an athletic team), of physical or psychological injury, including:
 - a) ~~To subject~~ Subjecting an individual to whipping, beating, striking, branding, or electronic shocking, to place a harmful substance on an individual's body or to subject an individual to other similar forms of physical brutality;
 - b) ~~To subject~~ Causing, coercing, or otherwise subjecting an individual to sleep deprivation, exposure to the elements, confinement in a small space, extreme calisthenics, or other similar activity that subjects the individual to an unreasonable risk of harm or adversely affects the physical health or safety of the individual;
 - c) ~~To compel~~ Causing, coercing, or otherwise inducing an individual to consume food, liquid, alcohol, cannabis, controlled substances, or other substances that subject the individual to an unreasonable risk of harm or adversely affect the physical health or safety of the individual; ~~or~~
 - d) ~~To induce, cause or require~~ Any crime against another person that causes, coerces, or requires an individual to perform a duty or task that involves the commission of a ~~crime~~ criminal violation of local, State, Tribal, or Federal law, or an act of hazing
 - e) Causing, coercing, or otherwise inducing another person to perform sexual acts; or
 - f) Any activity that places another person in reasonable fear of bodily harm through the use of threatening words or conduct.

¹ Oregon Statutes 2019 HB2519 ORS 350.259

² ORS163.197

³ Stop Campus Hazing Act (Public Law No: 118-173)

Student Services Series (5000)

Page 2

Policy #5230

HAZING POLICY (continued)

This policy is not intended to prohibit or sanction the following conduct:

- a) Customary public athletic events, contests, or competitions that are sponsored by the college; or
- b) Any activity or conduct that furthers the goals of a legitimate educational curriculum, a legitimate extracurricular program, or a legitimate military training program.

A student organization for purposes of this policy is defined as: an organization (such as a club, society, association, athletic team, club sports team, fraternity, sorority, band, or student government) in which two or more members are students, whether or not the organization is established or recognized by the institution.

Chemeketa encourages all members of the college community who believe that they have witnessed, experienced, or are aware of ~~an act of Hazing conduct that violates this policy~~ to report the violation to the Director of Student Conduct and Community Standards in the Student Affairs Office ~~Dean of Students~~. Individuals failing to intervene to prevent an act or failing to report an act may ~~also violate this policy~~ violate the Student Code of Conduct or the applicable employee handbook.

Chemeketa will provide annual training for students that sets forth the harmful effects of hazing and the relevant laws and college policies prohibiting hazing. Chemeketa will offer training to student organizations with information about ethical leadership, promotion of strategies for building group cohesion, and skill-building for bystander intervention.

Should the college become aware of hazing by a student organization or any of its members, the college may immediately suspend the organization or group pending an investigation into the allegations. Students and/or student organizations found responsible for violating this policy are subject to the full range of disciplinary sanctions. Allegations of hazing are resolved in accordance with the student Code of Conduct ~~conduct~~ process.

~~Students and/or student organizations found responsible for violating this policy are subject to the full range of disciplinary sanctions. For more information, refer to Chemeketa Community College Students Rights and Responsibilities.~~

Annually, on or before December 31st each year, Chemeketa shall report to the legislature the number of hazing incidents reported and the number of hazing incidents investigated. Twice a year, Chemeketa will publish a Campus Hazing Transparency Report on the Chemeketa Community College website in accordance with the Stop Campus Hazing Act.

December 18, 2019

Adopted College Board of Education

Revised College Board of Education

PERSONNEL REPORT

Prepared by

Alice Sprague, Vice President—Governance and Administration

NEW HIRES

Cesar J. Chavarria, Custodian I—Capital Projects and Facilities, College Support Services Division, 100 percent, 12-month assignment, Range A2, Step 6.

Julisa Rios Chavez, Project Coordinator/Analyst—Culture and Community Engagement, President's Office, 75 percent, 12-month assignment, Range C1, Step 3.

Andrea M. Emerson, Manager of Child Development Center—Education and Early Childhood Education, General Education and Transfer Studies Division (GETS), 75 percent, Limited duration 12-month assignment, Range C2, Step 7.

Riley B. Hoyt, Instructional Specialist—Library and Learning Resources, Student Affairs Division, 100 percent, 12-month assignment, Range B3, Step 3.

Duncan John Minalga, Maintenance Trades Technician I—Capital Projects and Facilities, College Support Services Division, 100 percent, 12-month assignment, Range B1, Step 6.

Allison E. Sherman, Department Specialist—Center for Academic Innovation, Academic Affairs Division, 100 percent, 12-month assignment, Range B3, Step 6.

Hsiao-Yun S. Shotwell, Student Services Specialist—Education and Early Childhood Education, General Education and Transfer Studies Division (GETS), 100 percent, 12-month assignment, Range B3, Step 8.

Randall D. Williams, Custodian I—Capital Projects and Facilities, College Support Services Division, 100 percent, 12-month assignment, Range A2, Step 5.

POSITION CHANGES

Collene R. Keena, Financial Services Analyst I—Human Resources, Governance and Administration Division, 100 percent, 12-month assignment, Range C1, Step 9, from PERS/Payroll Coordinator, Human Resources, Governance and Administration Division.

SEPARATIONS

Joshua U. Isaak, Department Technician II—Workforce Partnerships, Workforce & Strategic Engagement Division, effective April 10, 2025.

BUDGET STATUS REPORT

Prepared by

Rich Kline, Director—Business Services
Brian Knowles, Director—Budget and Finance
Aaron Hunter, Vice President/Chief Financial Officer

The financial reports of the general fund and investments for the period from July 1, 2024, through April 30, 2025, are attached.

The following items are included in the report:

- General Fund Revenue and Expense Statement
- General Fund Budget Status Report
- Status of Investments as of April 30, 2025

**Chemeketa Community College
Statement of Resources and Expenditures
As of April 30, 2025**

Fund 100000 - General Fund Unrestricted

	<u>ADJUSTED BUDGET</u>	<u>YEAR-TO-DATE ACTUAL</u>	<u>% OF BUDGET</u>	<u>VARIANCE TO BUDGET</u>
Resources:				
Beginning Fund Balance	20,308,042	21,646,366	106.59%	1,338,324
Property Taxes	30,070,205	28,063,000	93.32%	(2,007,205)
Tuition and Fees	18,931,433	21,329,494	112.67%	2,398,061
State Appropriations - Current	30,932,329	31,849,815	102.97%	917,486
<i>State Appropriations - Carryover from FY24</i>	10,408,422	10,408,422	100.00%	-
Indirect Recovery	985,074	1,001,722	101.69%	16,648
Interest	2,520,484	3,052,491	121.11%	532,007
Miscellaneous Revenue	536,488	138,443	25.81%	(398,045)
Transfers In	100,000	-	0.00%	(100,000)
Total Resources	114,792,477	117,489,753	102.35%	2,697,276
Expenditures:				
Instruction	38,233,465	30,329,484	79.33%	7,903,981
Instructional Support	13,026,268	9,850,828	75.62%	3,175,440
Student Services	10,025,771	7,810,611	77.91%	2,215,160
College Support Services	23,461,656	12,973,297	55.30%	10,488,359
Plant Operation and Maintenance	8,566,208	6,072,045	70.88%	2,494,163
Transfers	5,856,200	5,042,773	86.11%	813,427
Total Expenditures (Excluding Contingency)	99,169,568	72,079,038	72.68%	27,090,530
Contingency	15,622,909	-	0.00%	15,622,909
Total Expenditures	114,792,477	72,079,038	62.79%	42,713,439

Standard Report-2
May 21, 2025

**Chemeketa Community College
Budget Status Report
As of April 30, 2025**

Fund 100000 - General Fund Unrestricted

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance	
6110	Exempt Salaries	11,228,450	8,169,147	1,626,953	1,432,350	
6120	Classified Salaries	14,940,038	10,348,149	2,048,383	2,543,506	
6124	Part-Time Hourly & Student Wages	1,275,538	875,992	-	399,546	
6130	Faculty Salaries	18,050,071	14,069,858	1,882,131	2,098,082	
6132	Part-Time Faculty	9,145,643	6,701,050	1,298,713	1,145,880	
6510	Fixed Fringe Benefits	10,442,414	7,471,504	-	2,970,910	
6511	Variable Fringe Benefits	17,678,301	12,584,689	-	5,093,612	
6512	Other Fringe Benefits	380,000	357,588	-	22,412	
Subtotal Personnel Services		83,140,455	60,577,977	6,856,180	15,706,298	72.86%

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance	
710	Materials & Services	1,675,439	855,520	1,250	818,669	
720	Equipment \$500-\$4,999	128,768	71,523	122,635	(65,390)	
7300	Legal Services	241,325	54,132	46,300	140,893	
7310	Insurance	1,066,125	975,674	-	90,451	
7320	Maintenance	378,386	388,689	74,332	(84,635)	
7330	Communications	915,523	588,999	-	326,524	
7340	Utilities	2,715,576	1,514,193	29,018	1,172,365	
7350	Staff Development	130,056	80,589	-	49,467	
7360	Travel	366,337	156,095	-	210,242	
7370	Other Services	2,055,378	1,683,750	223,415	148,213	
7550	Capital Outlay	500,000	89,124	44,042	366,834	
8150	Transfers Out	5,856,200	5,042,773	-	813,427	
Subtotal Non-Personnel Services		16,029,113	11,501,061	540,992	3,987,060	71.75%

8500	Contingency	15,622,909	-	-	15,622,909	
Report Totals		114,792,477	72,079,038	7,397,172	35,316,267	62.79%

Tuesday, May 6, 2025

Standard Report-2
May 21, 2025

Status of Investments

April 30, 2025

<u>Oregon State Treasurer Investments</u>	<u>Statement Date</u>	<u>Maturity Date</u>	<u>Account Balance</u>	<u>Rate as of 4/30/2025</u>
Oregon Short-Term Fund - General	4/30/2025	On demand	\$ 33,214,875.68	4.600%
Oregon Short-Term Fund - Capital	4/30/2025	On demand	\$ 9,999,030.18	4.600%
Total Oregon State Treasurer Investments			\$ 43,213,905.86	

<u>Other Investments</u>	<u>Investment Date</u>	<u>Maturity Date</u>	<u>Amount Invested</u>	<u>Yield</u>
Corporate Note - US Bancorp	5/31/2024	5/12/2025	\$ 1,930,360.00	5.266%
Treasury Note - United States Treasury	5/31/2024	5/31/2025	\$ 1,955,340.00	5.195%
Corporate Note - Royal Bank of Canada	8/28/2024	6/10/2025	\$ 2,922,870.00	4.526%
Treasury Note - United States Treasury	6/17/2024	6/15/2025	\$ 2,937,990.00	5.032%
Corporate Note - Bank of America Corp	12/13/2024	8/1/2025	\$ 1,995,320.00	4.245%
Treasury Note - United States Treasury	10/1/2024	8/15/2025	\$ 3,000,000.00	3.961%
Certificate of Deposit - Willamette Valley Bank	4/25/2024	8/24/2025	\$ 2,000,000.00	4.750%
Certificate of Deposit - Willamette Valley Bank	9/12/2024	9/10/2025	\$ 3,000,000.00	5.000%
Treasury Note - United States Treasury	11/22/2024	9/30/2025	\$ 2,897,430.00	4.100%
Gov't Agency Federal Farm Credit Bank	10/30/2024	10/1/2025	\$ 2,000,000.00	4.286%
Corporate Note - Australia & New Zealand Banking Group	12/13/2024	10/3/2025	\$ 3,036,570.00	4.119%
Treasury Note - United States Treasury	12/11/2024	11/15/2025	\$ 2,945,970.00	4.248%
Corporate Note - Visa	12/12/2024	12/14/2025	\$ 2,972,970.00	4.070%
Treasury Note - United States Treasury	12/12/2024	12/15/2025	\$ 2,994,090.00	4.201%
Corporate Note - TD Bank	12/12/2024	1/9/2026	\$ 3,027,510.00	4.220%
Gov't Agency Federal Home Loan Bank	2/4/2025	1/23/2026	\$ 3,002,041.25	4.185%
Treasury Note - United States Treasury	1/9/2025	2/28/2026	\$ 2,947,830.00	4.081%
Corporate Note - Exxon Mobile Corp	1/9/2025	3/1/2026	\$ 2,962,500.00	4.173%
Treasury Note - United States Treasury	3/28/2025	4/15/2026	\$ 2,491,650.00	4.077%
Corporate Note - Century Housing Corp	4/17/2025	4/15/2026	\$ 3,000,000.00	4.550%
Corporate Note - Westpac Banking Corp	1/23/2025	4/16/2026	\$ 2,021,440.00	4.291%
Treasury Note - United States Treasury	3/28/2025	5/15/2026	\$ 2,487,825.00	4.066%
Treasury Note - United States Treasury	2/20/2025	5/31/2026	\$ 2,401,647.39	4.076%
Total Other Investments			\$ 60,931,353.64	4.357% weighted average yield

13 week Treasuries 4.20% as of 4/30/2025

Oregon Short-Term Fund is managed by the Oregon State Treasurer - also known as LGIP (Local Government Investment Pool)

PURCHASING REPORT

Prepared by

P. Kevin Walther, Procurement Management Analyst
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

YAMHILL VALLEY CAMPUS (YVC) BUILDING 2 DHS TENANT IMPROVEMENT

An Invitation to Bid (ITB) for the YVC Building 2 DHS Tenant Improvement construction project will be advertised on the college's Procurement Services website, the OregonBuys website, and in the Daily Journal of Commerce in May of 2025. A recommendation for contract award will be submitted to the College Board of Education at its June 2025 meeting.

Construction is tentatively scheduled to begin in July of 2025 with a final completion date in June of 2026.

CAPITAL PROJECTS REPORT

Prepared by

Rory Alvarez, Director—Facilities and Operations
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

ONGOING PROJECTS

- **Building 2 Ice Storm Restoration**
Significant progress continues on the building 2 restoration project. Trade work is currently underway, with a major focus on HVAC, plumbing and electrical. The college remains dedicated to creating high-quality, collaborative spaces, for students and staff. During renovations, food services continue to be available in building 8, building 42, and building 2 near the Associated Students of Chemeketa area. The plan is to have this space open for all, Fall term 2025.
- **Building 14 Seismic Rehabilitation**
Capital Projects has awarded a contract for the Public Safety building 14 Seismic Retrofit. Construction commenced at the end of April beginning on the west half of the building. Facilities is coordinating with Marion County Fire Department and Salem Fire Department to maintain occupancy of the building during construction. The project is schedule to be completed September of 2025.

PLANNING PROJECTS

- **Lighting Retrofit Projects**
Facilities is focused on completing ongoing lighting projects in multiple buildings on the college's campuses. The college is also devising plans for future initiatives. This project is in response to recent developments regarding lighting standards in Oregon. Facilities is preparing for a series of comprehensive lighting retrofit projects set to approximately unfold over the next year. These projects involve replacing existing lighting systems with more energy-efficient and environmentally friendly alternatives.
- **Building 6 LED Upgrade**
This project remains on schedule for completion during the upcoming summer break. Facilities is currently awaiting the arrival of the new LED lights. Once received, the entire building will undergo an upgrade to enhance energy efficiency, reduce maintenance costs, and improve lighting quality for classrooms and administrative spaces.
- **CCBI Classroom Upgrades**
The work on the CCBI classroom upgrades is currently underway. Three classrooms on the first floor will receive major upgrades, including new LED lighting and advanced technology solutions.

- **Building 7 Remodel**

The design team continues to work on the project, actively gathering and incorporating feedback from the community, students, and staff. This ongoing collaboration aims to create a wellness-focused space that meets the needs of students, athletes, and community members. The conceptual design phase is progressing as planned.

See Appendix-2; Campus Maps, Pages 78–79.

RECOGNITION REPORT

Prepared by

Jessica Howard, President/Chief Executive Officer

I would like to recognize the following for recent contributions to Chemeketa and to their professions.

STEPHANIE LENOX (Chemeketa Press Instructional Editor) presented her work to several groups and organizations. On April 2, she met with students in the Literary Editing and Publishing course at Willamette University to talk about themes and different approaches in book editing using models from Chemeketa Press's collection. On April 12, Stephanie presented a workshop at the New Orleans Poetry Festival on "Writing Poems to Excavate History." This workshop explored ways poetry can uncover buried truths in personal history or historical moments. With her writing partner H. K. Hummel, Stephanie read from her own poetry and discussed how to integrate research, control difficult scenes, examine erasures, and document artifacts to honor what has been hidden, lost, or disappeared. On April 10 and 21, she provided virtual and in-person training on inclusive writing to the staff of the Oregon Watershed Enhancement Board, a state agency that provides grants to help Oregonians care for local streams, rivers, wetlands, and natural areas.

Congratulations to the Chemeketa faculty award winners for 2024–2025! CHRISTOPHER MACLEAN, Psychology faculty, won the Excellence in Teaching Award for a Full-Time (FT) Faculty Member; FRANKIE HRUZEK, Mathematics faculty for High School Partnerships, won the Excellence in Teaching Award for a Part-Time (PT) Faculty Member. Finalists for the Excellence in Teaching Award were ENRIQUE ORTEGA (PT Math), KATHERINE RYAN (PT English), BECKY WILLHITE (PT Communications), CHRISTOPHER CLAYSMITH (FT Physics), CHEILA RAMIREZ-TREVINO (FT ESOL), AND ERIKA ROMINE (FT Early Childhood Ed). KIVA LYELL, EMT–Paramedic faculty, won the Service Award; CHRIS ARBUCKLE, EMT–Paramedic faculty, and SYDNEY DARBY, English faculty, both won the Leadership Award. The EDUCATION Program won the Affordability Award. LIATRIS MYERS, ESOL faculty, won the Increasing Access Award; and FRANCES ROBBINS, nursing faculty, won the Innovation Award.

Faculty members JAVIER CASASECA CALVO (Education) and ALLISON LUTZ (Art) completed Chemeketa's Center for Academic Innovation's Accessibility Challenge. Javier and Allison created and delivered on an action plan to improve the [digital accessibility](#) of their course materials. Doing so makes their course materials easier to use and understand for all students.

On April 18 Chemeketa hosted area high school students for a Health Professions and Wellness pathway exploration event. Visitors got a taste of the health sciences by participating in hands-on workshops that included Dental Assisting, Healthcare Coding, Nursing and Pharmacy Technology. Many thanks to SANDI KELLOGG, SHAUNAH STEELE, and all of the faculty who facilitated these interactive sessions. This was the first of several pathway exploration events Chemeketa is offering this spring.

Standard Report-5
May 21, 2025

Chemeketa Press has acquired two new books edited by faculty. *Strange Stories: A Student Anthology of New Weird Literature*, edited by part-time faculty TAMMY LYNNE STONER (English), will be published in 2026. In addition, SYDNEY DARBY and TAMMY JABIN (English) will edit an as-yet-untitled anthology documenting the history of banned literature in the United States. It is slated for publication in early 2027.

Congratulations to KEVIN RUBY, Diesel Technology Program Chair, and Chemeketa Diesel Technology Club students ANGEL GARIBAY for taking first place at the 2025 SkillsUSA State Championship! (2nd Place – JOEL ROPP, and 3rd Place – DAVID TRIBBETT). Angel and his teammates swept the podium at the event, showcasing their outstanding technical and professional skills. Angel will represent Oregon at the national SkillsUSA competition in Atlanta this June, with support from AGCO and industry partners. We're proud to see Chemeketa students leading the way in career and technical education!

Sixteen students completed their GEDs through the Prison Education and Community Reentry Program in March and April, bringing the total GED completions in the prisons this academic year to 87.

ELIZABETH BAY and BRETT MATTI completed the Oregon Executive Leadership Academy sponsored by the OCCA on May 9. This program lasts one academic year and focuses on leadership skills needed at the community college level including personal leadership style, adaptive leadership, interacting with college boards and legislators, and much more.

**APPROVAL OF BUDGET COMMITTEE MEMBER SELECTION PROCESS
FOR VACANCIES IN ZONES 3, 4, 5, AND 6 FOR 2025–2028
[24-25-139]**

Prepared by

Alice Sprague, Vice President—Governance and Administration

Budget Committee positions for Zones 3, 4, 5, and 6 expire June 30, 2025. In compliance with Board Policy Number 1170, the following appointment process is recommended for Zones 3, 4, 5, and 6.

ACTION NECESSARY UNDER BOARD POLICY/PROCEDURE NUMBER 1170

Vacant, Zone 3	Must advertise*
Mike Stewart, Zone 4	Must advertise*
Matthew Reynolds, Zone 5	Must advertise*
Jenne Marquez, Zone 6	Must advertise*

BUDGET MEMBER SELECTION TIMELINES AND PROCESS

Openings Announced to Board of Education	May 21
Approval of Selection Process and Timelines	May 21
Legal Notice Published	by July 10
Deadline for Applications to the President’s Office	August 14
Application Screening	TBD
Appointment of New Budget Committee Members	TBD

* Policy and procedure 1170 state that a position filled by an incumbent who has served more than four years must be advertised; however, the incumbent may reapply if they wish to continue. Zone 3 is vacant. Mike Stewart, Zone 4, and Jenne Marquez, Zone 6, have served more than four years, and in compliance with procedure 1170, Zones 3, 4, and 6 must be advertised. Matthew Reynolds was appointed after the formal process deadline and served as an incumbent for one year. In compliance with procedure 1170, Zone 5 must be advertised, however, the incumbent for Zone 5 may reapply if they wish to continue on the budget committee.

* Procedure 1170 calls for the board chair to appoint a subcommittee of three (3) board members to screen potential candidates from the zones with budget committee vacancies. Applicants must live and be registered voters within the vacant district zone.

It is recommended that the College Board of Education approve the appointment process and the timelines for the selection of Budget Committee members for Zones 3, 4, 5, and 6.

**APPROVAL OF PRESIDENTIAL EVALUATION PROCESS
[24-25-140]**

Prepared by

Ken Hector, Chair—Board of Education

The annual performance evaluation of President Jessica Howard will be completed and reported to the public on June 18, 2025, in accordance with board policy and ORS 192.660(1)(i).

It is recommended that the Board of Education approve the following proposed timeline for completing and reporting the annual presidential evaluation:

- | | |
|----------|---|
| October | The president presents a draft of goals for the upcoming year concerning her personal performance to the board. |
| November | Board agrees on the final set of goals for the upcoming year. |
| April | Board Information item on the process used to evaluate the president |
| May | The annual formal evaluation process will begin in May, with the president giving a presentation to the board based on her performance in the following areas:

Part I
A. The Board of Education
B. Management Competencies
B1. Achieves Results (Value: Quality)
B2. Communicates Effectively (Values: Adaptability, Belonging)
B3. Facilitates Team Success (Values: Belonging, Quality)
C. The Community (Values: Community)
D. Educational Planning and Leadership (Values: Adaptability, Belonging, Opportunity, Quality)
E. Business, Finance, and Facilities (Values: Adaptability, Opportunity, Quality)
F. College Personnel (Values: Belonging, Quality) |

**Part II
Evaluation of Performance in Relation to the Annual College Strategic Initiatives**

The president will indicate how her goals, with respect to her personal performance, were addressed.

Board members would use the attached President's Evaluation Worksheet to rate her performance and to make notes on what they would like to share and discuss with fellow board members in June.

Board members will agree on how the board wants to express their evaluation results.

Action-1
May 21, 2025

- June The board meets with the president in a special executive session to discuss the evaluation.
- The President's Evaluation Committee drafts an evaluation reflecting the board's evaluation discussion and any summary comments.
- The President's Evaluation Committee meets with the president to present the draft evaluation document and edit any changes prior to the June board meeting
- The President's Evaluation Committee prepares a summary statement to be read at the June board meeting.
- Worksheet (See attached copy)

Revised April 2024



Name _____

Date _____

ANNUAL PRESIDENT’S EVALUATION

The President will be evaluated in the following categories. Using a compilation of the Board of Education’s President’s Evaluation Worksheet, notes should be provided to explain results in each category, especially for ratings of 1, 2, or 5.

PART I

A. The Board of Education

1) Keeps the board informed of the needs, issues, and operations of the college.
2) Offers professional advice to the board on matters requiring board action, with the appropriate recommendations based on careful study and analysis.
3) Maintains a professional working relationship with the board.
4) Recommends to the board for consideration changes in the college/board policies.
5) Recommends to the board the annual budget along with advice regarding the resources to fund the budget.
6) Has an understanding of, and demonstrates support for, governance and collective bargaining in an academic setting and conciliation in grievance processing.

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

B. Management Competencies

B1. Achieves Results (Value: Quality)

1) Overcomes obstacles to complete projects successfully.
2) Effects outcomes that set high standards for others.
3) Achieves results that have a positive impact on the organization as a whole.
4) Seeks to improve own skills and knowledge.

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

B2. Communicates Effectively (Values: Adaptability, Belonging)

- | |
|---|
| 1) Expresses thoughts clearly in writing. |
| 2) Is an effective, articulate speaker. |
| 3) Covers an issue thoroughly without overdoing it. |
| 4) Communicates in a straightforward manner, even when dealing with sensitive topics. |
| 5) Makes current information readily available to others. |

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

B3. Facilitates Team Success (Values: Belonging, Quality)

- | |
|--|
| 1) Resolves conflict fairly. |
| 2) Creates an atmosphere of team cooperation over competition. |
| 3) Builds consensus on decisions. |
| 4) Leads team in formulating goals that complement the organization's mission. |
| 5) Brings capable people into the group. |
| 6) Uses the diverse talents and experiences of the group to maximum advantage. |

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

C. The Community (Value: Community)

- | |
|---|
| 1) Gains respect and support from the community for the conduct of the college. |
| 2) Maintains cooperative relationship with the news media. |
| 3) Participates in community life and affairs. |
| 4) Works effectively with public and private agencies. |
| 5) Represents the views, policies and acts of the board to the public and legislative bodies. |
| 6) Helps establish a sense of community. |
| 7) Is proactive in ensuring strong linkages and partnerships between the college and business, community-based organizations, industry, and government. |
| 8) Vigorously advocates for Chemeketa in particular and the community college movement in general, wherever possible, especially in statewide forums. |

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

D. Educational Planning and Leadership (Values: Adaptability, Belonging, Opportunity, Quality)

1) Implements the philosophy of a comprehensive community college and provides quality education and training for all district residents.
2) Organizes a planned program of curriculum development, emphasizing effective and innovative methodology, and practices to ensure student success in achieving their educational goals.
3) Provides participatory procedures in curriculum work, utilizing the abilities and talents of the entire professional staff and lay people in the district.
4) Provides opportunity for student leadership and participation in the college co-curricular activities.
5) Provides a strong program of student support and enrollment services, including student recruitment, testing, placement, advising, orientation, and student success courses, as well as educational and career counseling and financial aid.
6) Provides an environment that values diversity and creates an authentic sense of belonging for all who engage with the college.
7) Displays knowledge and understanding of the appropriate systems, tools, and planning strategies for an effective organization.
8) Provides for ongoing evaluation and improvement of educational programs and support services.
9) Fosters an environment in which teaching, learning, student access and success are central to the college's mission.

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

E. Business, Finance, and Facilities (Values: Adaptability, Opportunity, Quality)

1) Supervises fiscal operations in accordance with board policies and state/federal laws and rules, insisting on competent, efficient and prompt performance.
2) Determines that funds are spent wisely and that adequate control and accounting are maintained.
3) Evaluates financial needs and makes recommendations for adequate funding.
4) Strives to develop sources of revenue.
5) Considers sustainability in operations, whether environmental, financial, or otherwise.
6) Work with associations to obtain a settlement within Board of Education parameters.
7) Continue to build buildings and infrastructure to serve immediate needs with flexibility to serve future needs.
8) Explore and implement opportunities to leverage college resources including new partnerships and grants.
9) Continue to support the Chemeketa Foundation in its fundraising efforts.

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

F. College Personnel (Values: Belonging, Quality)

- | |
|---|
| 1) Develops and executes sound personnel procedures and practices, with particular attention to collective bargaining and implementation of agreements. |
| 2) Recruits, recommends and assigns the most competent personnel available. |
| 3) Encourages participation of staff members and faculty groups in college planning, procedures, and policy development and implementation. |
| 4) Provides leadership in the development of college personnel at all levels. |

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

PART II – EVALUATION OF PRESIDENT’S PERFORMANCE IN RELATION TO THE ANNUAL COLLEGE STRATEGIC INITIATIVES.

Notes:

ADDITIONAL COMMENTS/OVERALL IMPRESSION:

President Comments:

Signatures: This evaluation was reviewed with me by the College Board of Education. My signature does not necessarily indicate agreement or approval

President/CEO _____ Date _____
 Board Chair _____ Date _____
 Human Resources _____ Date _____

Action-2
May 21, 2025

**APPROVAL OF PROPOSED SCHEDULE OF BOARD OF EDUCATION MEETINGS
FOR 2025–2026
[24-25-141]**

Prepared by

Jessica Howard, President/Chief Executive Officer

The following dates have been selected for the 2025–2026 College Board of Education meeting schedule. The dates generally fall on the third Wednesday of each month. Some meetings may be held at outreach centers or on campus. All other board meetings will be hybrid, in person on the Salem campus, via web conferencing, and livestream.

July 7 (8:45 a.m.)—Special Board Meeting

July 16

August 27—Board Retreat

September 17

October 15

November 19

December 10

January 21

February 18

March 18

April 1—Budget Meeting

April 15—Budget and Board of Education meeting

April 22—Budget Committee (Optional)

May 20

June 10

Tentative 2026–2027

July 15

It is recommended that the College Board of Education approve the proposed schedule of board meetings for 2025–2026.

**APPROVAL OF EMERGENCY MEDICAL SERVICES CERTIFICATE OF COMPLETION
[24-25-142]**

Prepared by

Chris Arbuckle, Program Chair—Emergency Medical Services (EMS)
Jordan Bermingham, Dean—Emergency Services and Diesel Technology
Francisco Saldivar, Executive Dean—Career and Technical Education
David Hallett, Vice President—Academic and Student Affairs

The Emergency Medical Technology program is seeking board approval to add a new, one-year, Emergency Medical Services (EMS) certificate.

The purpose is to prepare competent entry-level Emergency Medical Technicians (EMT) in the cognitive (knowledge), psychomotor (skills) and affective (behavior) learning domains with or without exit points at the Advanced Emergency Medical Technician and/or Emergency Medical Technician, and/or Emergency Medical Responder levels.

Chemeketa's EMS Certificate with an EMT focus is accredited by Oregon Higher Education Coordinating Commission and the Commission on Accreditation of Allied Health Education Programs upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP). The focus will be on individuals looking for EMS-focused degrees to further their careers in our communities, which are focused on First responder employment in fire, medical, and hospital-focused areas.

EMT certification will make for a seamless process for potential admission into the Chemeketa Paramedic Degree or EMS Degree. This certificate will also align with other institutions for access into their Paramedic programs if they desire.

After completing the EMT certificate, the student will be eligible for the National Registry of Emergency Technician level licensing exam, which is required for the State of Oregon to provide licensure to work in Oregon.

The new certificate is approved by both the EMS Program Advisory Committee and the Chemeketa Curriculum Committee.

It is recommended that the College Board of Education approve the EMS Certificate to begin in fall 2025.

APPROVAL OF EMERGENCY MEDICAL SERVICES CERTIFICATE OF COMPLETION

Course No.	Course Title	Credit Hours
	Term 1	
WR121Z	Composition 1	4
EMT153	One-Term EMT	12
-or- EMT151	EMT, Part 1	6
ES173	Principles of Emergency Services	3
-or- EMT175	Into to Emergency Medical Services	3
-or- ES172	Introduction to Emergency Services	4
	Term Total	13
	Term 2	
EMT152	EMT, Part 2	6
EMT176	Emergency Response Patient Transport	2
PSY101	Psychology of Human Relations	4
SOC/ART	Elective	4
	Term Total	16
	Term 3	
FRP256	Emergency Services Safety and Survival	4
-or- EMT169	Emergency Medical Technician Rescue	3
EMT200	EMS Anatomy and Physiology for Pre-Hospital	4
HM120	Medical Terminology 1	3
MTH070 (or higher)	Elementary Algebra	4
	Term Total	15
	Certificate Total	44

Action-4
May 21, 2025

**APPROVAL OF BASIC FIRE PREVENTION – COMMUNITY RISK REDUCTION
CERTIFICATE OF COMPLETION
[24-25-143]**

Prepared by

Joshua Darland, Program Chair—Fire Protection Technology
Jordan Bermingham, Dean—Emergency Services and Diesel Technology
Francisco Saldivar, Executive Dean—Career and Technical Education
David Hallett, Vice President—Academic and Student Affairs

The Fire Protection Technology program is seeking board approval to add a new, one-year, Basic Fire Prevention–Community Risk Reduction Certificate.

The Fire Protection Technology programs offer career training and education in Fire Prevention and Fire Suppression. Both degree programs include training and education for those entering the career field and for those already employed. The Basic Fire Prevention Risk Reduction Certificate will prepare students with an entry level skill set and certifications to meet minimum qualifications to enter the industry.

Chemeketa has a well-equipped fire station and training center on the Salem Campus and at the Emergency Services Regional Training Center in nearby Brooks, Oregon. Coursework is accredited by the Oregon Board on Public Safety Standards and Training and by the International Fire Service Accreditation Congress. Classes in this program will be delivered in a variety of formats including in person, remote and online (hybrid). Some course work and skills labs are required to be face to face, but the goal is to make any classroom course work available in remote or online/hybrid format to make the program flexible to promote attendance by “non-traditional” students who cannot come to campus to class three to five days per week.

Additionally, students who are currently working in the industry may earn college credit for prior learning such as local training and work experience, individualized instructional contracts, transfer credits from local schools, and independent study courses online or by correspondence. Program staff will review and approve any credit for prior learning or certifications.

The new certificate is approved by both the Fire Program Advisory Committee and the Chemeketa Curriculum Committee.

It is recommended that the College Board of Education approve the Basic Fire Prevention–Community Risk Reduction Certificate, to begin fall 2025.

Action-4
 May 21, 2025

**APPROVAL OF BASIC FIRE PREVENTION – COMMUNITY RISK REDUCTION
 CERTIFICATE OF COMPLETION**

Course No.	Course Title	Credit Hours
Term 1		
BLD101	Essentials of Bluebeam	1
BLD158	Construction Materials, Systems, and Drawings	2
ES173	Principles of Emergency Services	3
FRP175	Hazardous Materials Operations	1
FRP168	NFPA Fire & Life Safety Educators I and Instructor I	4
FRP260	Fire Prevention	3
Term Total		14
Term 2		
FRP159	Fire Behavior and Combustion	3
FRP171	Fire Protection Systems and Extinguishers	3
FRP181	Fire Protection Hydraulics, Water Supply and Access	3
FRP266	Building Construction for Fire Suppression	3
FRP279	Wildland Urban Interface Risk Reduction	3
Term Total		15
Term 3		
FRP156	Principles of Fire and Emergency Services Safety & Survival	3
FRP176	Fire Investigation I	4
FRP185	NFPA Fire Inspector I	4
FRP280B	Cooperative Work Experience	2
Term Total		13
Certificate Total		42

Action-5
May 21, 2025

**APPROVAL OF INTERMEDIATE FIRE PREVENTION – COMMUNITY RISK REDUCTION
CERTIFICATE OF COMPLETION
[24-25-144]**

Prepared by

Joshua Darland, Program Chair—Fire Protection Technology
Jordan Bermingham, Dean—Emergency Services and Diesel Technology
Francisco Saldivar, Executive Dean—Career and Technical Education
David Hallett, Vice President—Academic and Student Affairs

The Fire Suppression program is seeking board approval to add a new, one-year, Intermediate Fire Prevention–Risk Reduction Certificate.

The Fire Protection Technology program offers career training and education in Fire Prevention and Fire Suppression. Both degree programs include training and education for those entering the career field and for those already employed. The Intermediate Fire Prevention–Community Risk Reduction Certificate is designed to provide ongoing training and education for those who may already be an entry level employee or to provide training and certifications that may exceed entry level requirements and/or provide preference to students entering the job market.

Chemeketa has a well-equipped fire station and training center on the Salem Campus and at the Emergency Services Regional Training Center in nearby Brooks, Oregon. Coursework is accredited by the Oregon Board on Public Safety Standards and Training and by the International Fire Service Accreditation Congress. Classes in this certificate will be delivered in a variety of formats including in person, remote and online (hybrid). Some course work and skills labs are required to be face to face, but the goal is to make any classroom course work available in remote or online (hybrid) format to make the program flexible to promote attendance by “non-traditional” students who cannot come to campus to class 3–5 days per week. Additionally, students who are currently working in the industry may earn college credit for prior learning such as local training and work experience, individualized instructional contracts, transfer credits from local schools, and independent study courses online or by correspondence. Program staff will review and approve any credit for prior learning or certifications.

There is a close “real life” working relationship between fire service prevention personnel and local building officials. For this reason, we have worked closely with the Building Inspection Technology program to coordinate “shared” courses. This not only assists both programs with enrollment but fosters an early “working relationship” with building officials that is required in the “real world.”

The new certificate is approved by both the Fire Program Advisory Committee and the Chemeketa Curriculum Committee.

It is recommended that the College Board of Education approve the Intermediate Fire Prevention–Community Risk Reduction Certificate, to begin fall 2026.

Action-5
 May 21, 2025

**INTERMEDIATE FIRE-PREVENTION – COMMUNITY RISK REDUCTION
 CERTIFICATE OF COMPLETION**

Course No.	Course Title	Credit Hours
Term 1		
BLD260	Fire Protection for Buildings	4
FRP173	Law for Emergency Services	3
FRP268	NFPA Fire & Life Safety Educator II and Instructor II	4
WR121Z	Composition I	4
Term Total		15
Term 2		
CIS101	Computing Concepts	3
FRP282	Juvenile FireSetter Intervention	3
FRP284	Public Information for the Fire Service	3
FRP285	NFPA Fire Inspector II	4
Term Total		13
Term 3		
BLD273	International Fire Codes for Building Departments	3
FRP276	Fire Investigation II	4
FRP280B	Cooperative Work Experience	2
WR227Z	Technical Writing	4
Term Total		13
Certificate Total		41

**APPROVAL OF FIRE PREVENTION – COMMUNITY RISK REDUCTION
ASSOCIATE OF APPLIED SCIENCE DEGREE (AAS)
[24-25-145]**

Prepared by

Josh Darland, Program Chair—Fire Protection Technology
Jordan Bermingham, Dean—Emergency Services and Diesel Technology
Francisco Saldivar, Executive Dean—Career and Technical Education
David Hallett, Vice President—Academic and Student Affairs

The Fire Protection Technology program offers career training and education in Fire Prevention and Fire Suppression. Both degree programs include training and education for those entering the career field and those already employed. The Fire Prevention-Community Risk Reduction Program offers an associate degree and two certificates.

Basic Fire Prevention Risk Reduction Certificate will prepare students with an entry-level skill set and certifications to meet minimum qualifications to enter the industry. The Intermediate Prevention Risk Reduction Certificate is designed to provide ongoing training and education for those who may already be entry-level employees or to provide training and certifications that may exceed or provide preference to students entering the job market. The Community Risk Reduction Associate of Applied Science degree (AAS) is achieved by completing both the Basic and Intermediate Prevention Certificate coursework and 12 additional credit hours of general education coursework. Core coursework also aligns and meets all core prerequisite courses to attend Eastern Oregon University (EOU), the only four-year state college to offer a bachelor's degree in Fire Service Administration.

Chemeketa has a well-equipped fire station and training center on the Salem Campus and at the Emergency Services Regional Training Center in nearby Brooks, Oregon. Coursework is accredited by the Oregon Board on Public Safety Standards and Training and by the International Fire Service Accreditation Congress. Classes in this program will be delivered in a variety of formats including in person, remote, and online (hybrid). Some course work and skills labs are required to be face to face, but the goal is to make any classroom course work available in remote or online (hybrid) format to make the program flexible to promote attendance by “non-traditional” students who cannot come to campus to class three to five days per week. Additionally, students who are currently working in the industry may earn college credit for prior learning, such as local training and work experience, individualized instructional contracts, transfer credits from local schools, and independent study courses online or by correspondence. Program staff will review and approve any credit for prior learning or certifications.

The program is designed to provide students with a solid base of skills and knowledge to be successful as an entry-level fire prevention professional. Program courses are a mix of skills training and educational core courses meeting National Fire Protection Agency (NFPA) firefighter standards and are in line with the Fire and Emergency Services Higher Education Initiative (FESHE). The program is accredited by the International Fire Service Accreditation Congress (IFSAC) and can issue certifications from the Department of Public Safety Standards and Training (DPSST).

The new degree is approved by both the Fire Program Advisory Committee and the Chemeketa Curriculum Committee.

It is recommended that the College Board of Education approve the Fire Prevention–Community Risk Reduction AAS degree.

**APPROVAL OF FIRE PREVENTION – COMMUNITY RISK REDUCTION
ASSOCIATE OF APPLIED SCIENCE DEGREE (AAS)**

Course No.	Course Title	Credit Hours
Term 1		
FRP168	NFPA Fire & Life Safety Educator I and Instructor I	4
BLD101	Essentials of Bluebeam	1
BLD158	Construction Materials, Systems, and Drawings	2
ES173	Principles of Emergency Services	3
FRP175	Hazmat Operations	1
FRP260	Fire Protection	3
Term Total		14
Term 2		
FRP181	Fire Protection Hydraulics, Water Supply and Access	3
FRP159	Fire Behavior and Combustion	3
FRP171	Fire Protection Systems and Extinguishers	3
FRP266	Building Construction for Fire Suppression	3
FRP279	Wildland Urban Interface Risk Reduction	3
Term Total		15
Term 3		
FRP156	Principles of Fire and Emergency Services Safety & Survival	3
FRP176	Fire Investigation I	4
FRP185	NFPA Fire Inspector I	4
FRP280B	Cooperative Work Experience	2
Term Total		13
Term 4		
COMM115	Intercultural Communication	4
MTH095	Intermediate Algebra	4
PSY101	Psychology of Human Relations	4
Term Total		12
Term 5		
BLD260	Fire Protection for Buildings	4
FRP173	Law for Emergency Services	3
FRP268	NFPA Fire & Life Safety Educator II and Instructor II	4
WR121Z	Composition I	4
Term Total		15

**APPROVAL OF FIRE PREVENTION – COMMUNITY RISK REDUCTION
 ASSOCIATE OF APPLIED SCIENCE DEGREE**

Course No.	Course Title	Credit Hours
	Term 6	
CIS101	Computing Concepts	3
FRP282	Juvenile Fire Setter Intervention	3
FRP285	NFPA Fire Inspector II	4
FRP284	Public Information for the Fire Service	3
	Term Total	13
	Term 7	
BLD273	International Fire Codes for Building Departments	3
FRP276	Fire Investigation II	4
FRP280B	Cooperative Work Experience	2
WR227Z	Technical Writing	4
	Term Total	13
	Certificate Total	95

Action-7
May 21, 2025

**APPROVAL OF APPRENTICESHIP – CONSTRUCTION TRADE, GENERAL APPRENTICESHIP:
LIMITED ENERGY TECHNICIAN ASSOCIATE OF APPLIED SCIENCE DEGREE (AAS)
[24-25-146]**

Prepared by

Nol Cobb, Interim Director—Apprenticeships
Francisco Saldivar, Executive Dean—Career and Technical Education
David Hallett, Vice President—Academic and Student Affairs

This new Construction Trade, General Apprenticeship: Limited Energy Technician Associate of Applied Science (AAS) degree is responding to the growing immediate demand for skilled technicians across various industries, including construction and renewable energy sectors. As the green economy continues to expand, the need for skilled professionals in renewable energy sectors, such as solar installation, is expected to grow, contributing to the overall employment increase in the Mid-Valley area.

Moreover, individuals holding this associate degree can effortlessly bridge the gap and pursue Chemeketa's Bachelor of Applied Science (BAS) in Leadership and Management, thereby expanding their educational and career prospects. This reflects Chemeketa's commitment to meeting the evolving needs of students and the community, and providing high-quality education and workforce training that positively impacts the lives and well-being of individuals and families.

The new degree is approved by both the Joint Apprenticeship Training Committee (JATC) and the Bureau of Labor and Industries. The JATC is made up of employers and employees of the trade in Chemeketa's service district.

It is recommended that the College Board of Education approve the Construction Trade, General Apprenticeship: Limited Energy Technician AAS degree.

Action-7
May 21, 2025

**APPROVAL OF APPRENTICESHIP – CONSTRUCTION TRADE, GENERAL
APPRENTICESHIP: LIMITED ENERGY TECHNICIAN ASSOCIATE OF
APPLIED SCIENCE DEGREE (AAS)**

Course No.	Course Title	Credit Hours
	Construction Trades General Education Requirements	
MTH095	Intermediate Algebra	4
WR121Z	Composition 1	4
	Credit for Professional Certificate	22
	Digital Literacy Elective	3
	General Education Electives	8
	Human Relations Elective	4
	General Education Total	45
	Other General Education requirements for AAS degree	11
	Limited Energy Technician Required Courses	
APR 153A	Electrician Apprenticeship Fundamentals	5
APR 143C	Large-Scale Ground-Mounted PV Installation Safety	1
APR 143B	Fundamentals of Grid-Direct Solar Design and Installation	6
APR 143F	Advanced PV Design and NEC Code	6
APR 143D	Residential and Commercial Roof-Mounted PV Installation Safety	1
APR 143E	Hazards of Electrochemical Storage Systems in Solar & Storage	1
APR 143G	Fundamentals of Battery-Based PV Systems	4
APR 143H	Tools and Techniques for PV Operations and Maintenance	4
APR 143I	PV and Energy Storage and NEC Code	1
APR143J	NABCEP Installation Professional Board Certification	5
	Limited Energy Technician Total	34
	Degree Total	90

Action-8
May 21, 2025

**APPROVAL OF APPRENTICESHIP – CONSTRUCTION TRADE, GENERAL
APPRENTICESHIP: IRONWORKER SPECIALIZATION ASSOCIATE OF
APPLIED SCIENCE DEGREE (AAS)
[24-25-147]**

Prepared by

Nol Cobb, Interim Director—Apprenticeships
Francisco Saldivar, Executive Dean—Career and Technical Education
David Hallett, Vice President—Academic and Student Affairs

The new Construction Trade, General Apprenticeship: Ironworker Specialization Associate of Applied Science (AAS) degree prepares the student to earn a journey-level status in Ironworking, as well as an Associate of Applied Science degree. A four-year apprenticeship emphasizes the skill set required to be a highly skilled craftsman. The Ironworker erects, assembles, and installs fabricated structural metal products, usually large metal beams, in the erection of industrial, commercial, or large residential buildings. Structural Ironworkers erect the steel framework of bridges and buildings. Reinforcing Ironworkers set steel bars or mesh in concrete forms to strengthen concrete in buildings and bridges. Ironworkers install metal stairways, catwalks, gratings, grills, screens, fences, and decorative ironwork. The Rigger is an ironworker whose job is to move heavy machinery, using rollers, forklifts, and other sources of power.

Moreover, individuals holding this associate degree can effortlessly bridge the gap and pursue Chemeketa's Bachelor of Applied Science (BAS) in Leadership and Management, thereby expanding their educational and career prospects. This reflects Chemeketa's commitment to meeting the evolving needs of students and the community, and providing high-quality education and workforce training that positively impacts the lives and well-being of individuals and families.

The new degree is approved by both the Joint Apprenticeship Training Committee (JATC) and the Bureau of Labor and Industries. The JATC is made up of employers and employees of the trade in Chemeketa's service district.

It is recommended that the College Board of Education approve the Construction Trade, General Apprenticeship: Ironworker Specialization AAS degree.

Action-8
May 21, 2025

**APPROVAL OF APPRENTICESHIP – CONSTRUCTION TRADE, GENERAL
APPRENTICESHIP: IRONWORKER SPECIALIZATION ASSOCIATE OF
APPLIED SCIENCE DEGREE (AAS)**

Course No.	Course Title	Credit Hours
	Construction Trades General Education Requirements	
MTH095	Intermediate Algebra	4
WR121Z	Composition 1	4
	Credit for Professional Certificate	22
	Digital Literacy Elective	3
	General Education Electives	8
	Human Relations Elective	4
	General Education Total	45
	Ironworker Specialization Required Courses	
APR 141S	Iron Workers Safety 1	4
APR 141A	Iron Workers Fundamentals 1	4
APR 141B	Iron Workers Fundamentals 2	4
APR 141C	Iron Workers Fundamentals 3	4
APR 141D	Iron Workers Welding 1	5
APR 141E	Iron Workers Welding 2	5
APR 141F	Iron Workers Welding 3	5
APR 241G	Iron Workers Welding 4	5
APR 241H	Iron Workers Intermediate 1	5
APR 241I	Iron Workers Intermediate 2	5
APR 241J	Iron Workers Advanced 1	5
APR 241K	Iron Workers Welding 5	5
APR241L	Iron Workers Advanced 2	5
	Ironworker Specialization Total	61
	Degree Total	106

VISION • MISSION • VALUES

VISION *(Our shared future)*

Chemeketa will be a gathering place for lifelong learning.

MISSION *(Why we exist)*

Chemeketa transforms lives and strengthens communities through quality education, services, and workforce training.

VALUES *(How we work together)*

ADAPTABILITY

We embrace change, thoughtfully improve, and respond to students and our rapidly shifting world.

BELONGING

We create a welcoming culture and environment that honors the ways people are diverse so that each individual feels valued, supported, and safe in their work and learning journeys.

COMMUNITY

We forge meaningful connections and partnerships within Chemeketa and with the communities we serve.

OPPORTUNITY

We affirm the potential of each person to grow and learn, and are committed to providing equitable access to education and opportunity.

QUALITY

We strive for excellence through relevant, inclusive, and future-focused curriculum, services, and experiences.



4000 Lancaster Dr. NE
 Salem, OR 97305
 chemeketa.edu



Building directory on reverse side

Appendix-2 May 21, 2025

Building and Primary Function(s)

- 001 1st Floor: Bookstore
- 001 2nd Floor: Faculty Offices; Cooperative Work Experience
- 002 1st Floor: Advising & College Access Programs (CAMP, TRIO, Upward Bound); Chemeketa Completion Program; College Access; Information Center; Multicultural Center; Planetarium; Public Safety; Student Accessibility Services; Student Life; Veterans Resource Center
- 002 2nd Floor: Basic Navigator Needs; Business Services; Career Center; Counseling & Student Support Services; Enrollment Center; Financial Aid; Graduation Services; Human Resources; Intercultural Resource Center; President's Office; Procurement; Safe Haven; Student Affairs; Student Recruitment; Student Success Center; Title IX Office; Veterans Services
- 003 1st Floor: Gretchen Schuette Art Gallery; Classrooms
- 003 2nd Floor: Academic Affairs; Classrooms; Computer Science Faculty; Math Hub; Math Faculty; Placement Assessment; Testing Center
- 004 1st Floor: Automotive Program; Electronics Program; Faculty Offices
- 004 2nd Floor: Visual Communications; Robotics; Electronics & Networking Programs; Faculty Offices
- 005 1st Floor: Art Classrooms
- 005 2nd Floor: Classrooms; Foundation, Marketing & Public Relations; Grants; Public Information
- 006 1st Floor: Auditorium; Classrooms
- 006 2nd Floor: Classrooms; Employee Development
- 007 Gymnasium; Physical Education Classrooms
- 008 1st Floor: Dental Clinic; Health & Science Classrooms; Café 8
- 008 2nd Floor: Health & Science Classrooms
- 009 1st Floor: Classrooms; The Center for Academic Innovation; Academic Effectiveness; Chemeketa Press; Institutional Research & Reporting; Media Studio
- 009 2nd Floor: Library, Academic Support Center (Tutoring & Writing Centers); Student Computer Center; Study Rooms
- 012 Information Booth
- 014 Fire Programs
- 015 Burn Tower
- 020 Drafting; Engineering; Machining Program; Faculty Offices
- 021 Welding Program
- 022 Academic Development (ESOL, GED/ ABE, HEP, STEP Program); Information Technology; ICAP Program; STEP Program; TANF Jobs Program
- 033 Apprenticeship Programs
- 036 SOAR Program
- 037 Faculty Offices
- 038 Public Safety
- 039 Child Development Center
- 040 Facilities & Operations

- 041 Facilities & Operations; Shipping & Receiving
- 042 Genuine Foods Catering Kitchen; Taco Stand
- 043 Copy Center; Mail Room; Recycling
- 044 Facilities
- 045 Activity Field
- 046 Greenhouse
- 048 Conference Rooms; MaPS Credit Union
- 049 High School Partnerships; Mid-Willamette Education Consortium, Youth GED Options
- 050 Roberts at Chemeketa
- 051 Roberts at Chemeketa
- 052 Classrooms
- 053 Department of Human Services
- 058 Facilities & Operations Annex
- 060 Agricultural Sciences
- 061 Pavillion; Chemeketa Market
- 062 Greenhouse

Area or Service—Building/Room

- Academic Affairs—3/272
- Academic Development (ESOL, GED/ABE, HEP, STEP Program; ICAP Program, TANF Jobs Program)—22/100
- Academic Support Center (Tutoring & Writing Centers)—9/Second Floor
- Admissions—2/200
- Advising—2/110
- Art Gallery—3/122
- Athletics—7/103
- Auditorium—6/115
- Boardroom—2/170
- Bookstore—1/First Floor
- Business Services—2/202
- Career Center—2/230
- CCBI, Business Programming & ECE—1/204
- Chemeketa Cooperative Regional Library Service—9/136,130
- Chemeketa Online—9/106
- Chemeketa Press—9/105
- Cooperative Work Experience—1
- Copy Center—43
- Counseling Services—2/230
- Dental Clinic—8/101
- Employee Development Center—6/218b
- English for Speakers of Other Languages—22/100
- Enrollment Center—2/200
- Executive Dean of Students—2/208
- Extended Learning—3/252
- Financial Aid—2/200
- First Aid—2/173
- Food Service—2/First Floor, 8, & 42
- Foundation—5/264
- Genuine Foods—42
- General Information (Welcome Center)—2/110
- Gymnasium—7
- Human Resources—2/214
- Information Technology—22/138
- Library—9/Second Floor
- Lost & Found—2/173
- Mail Room—43
- Multicultural Center—2/177A
- Parking Permits—2/173 Public Safety
- Planetarium—2/171
- Posting Notices on Campus—2/176
- President's Office—2/216
- Public Information—5/266

- Public Safety—2/173—503.399.5023
- Registration—2/200
- Scholarships—5/266
- Student Accessibility Services—2/174
- Student Affairs—2/208
- Student Center—2/179
- Student Clubs—2/176
- Student Computer Center—9/Second Floor
- Student Resources—2/230
- Student Success Center—2/210
- Television Studio—9/162
- Testing Center—3/267
- Transcripts—2/200
- Transfer Information—2/110
- Tutoring Center—9/Second Floor
- Vending Machine Refunds—1/First Floor
- Bookstore
- Veterans Services—2/201
- Veterans Resource Center—2/116
- Writing Center—9/Second Floor

Instructional Department Offices

- Agricultural Sciences—60
- Applied Technologies—20/203
- Business & Technology, Early Childhood Education & Visual Communications—1/204
- Chemeketa Online/Tech Hub—9/106
- Dental Programs—8/109
- Education—3/252
- Emergency Services—Brooks Regional Training Center
- Health, & Human Performance—7/103
- Psychology, Life and Physical Science—8/221
- Liberal Arts & Social Sciences—1/204
- Math, Engineering & Computer Science—3/252
- Nursing—8/104
- Pharmacy Technology—8/113

Restrooms

Single Occupancy

- Building 2—First floor
- Building 4—Second floor
- Building 5—Second floor
- Building 6—First floor
- Building 8—First floor
- Building 20—First floor
- Building 36—First floor
- Building 37—First floor
- Building 38—First floor
- Building 40—Second floor
- Building 50—First floor
- Building 51—First floor

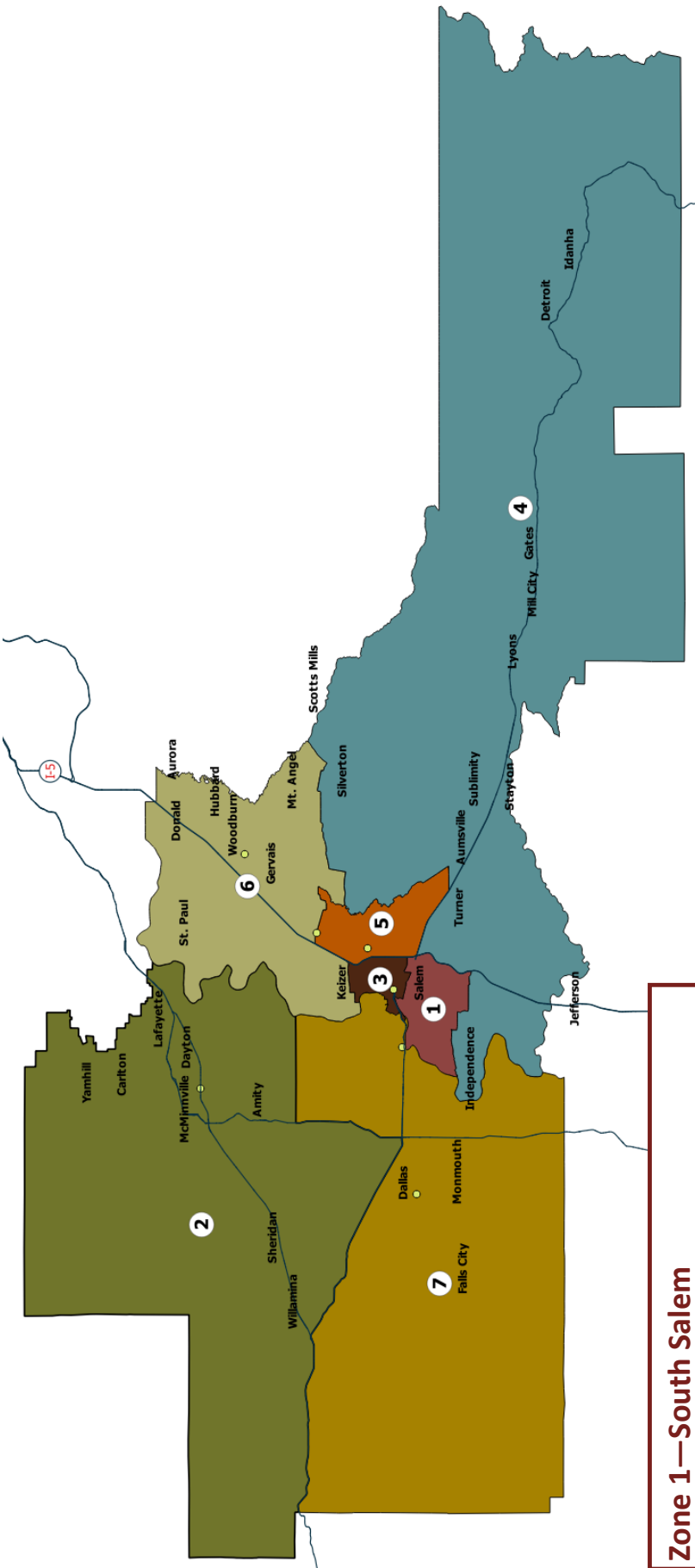
Lactation/Wellness Room

- Building 2—Room 181
- Building 5—Room 262
- Building 8—Room 1064
- Building 20—Room 815
- Building 22—106A
- Building 60—Room 815

Elevators

- Building 2
- Building 3
- Building 4
- Building 6
- Building 8
- Building 9

Chemeketa Community College Board Zone Boundary Maps and Descriptions



Zone 1—South Salem
Zone 2—Yamhill County
Zone 3—North Salem
Zone 4—South Marion County
Zone 5—East Salem
Zone 6—North Marion County
Zone 7—Polk County

Board Members

ZONE 1 Iton Udosenata
ZONE 2 Ron Pittman
ZONE 3 Neva Hutchinson
ZONE 4 Ken Hector, Chair 2024-2025
ZONE 5 Jackie Franke
ZONE 6 Diane Watson, Vice Chair 2024-2025
ZONE 7 Betsy Earls